



ST. ANN'S COLLEGE FOR WOMEN

(Autonomous)

Affiliated to Osmania University

Accredited A+ Grade by NAAC (3rd Cycle), College with Potential for Excellence by UGC

ISO 9001 : 2015 ISO 14001 : 2015

Santoshnagar colony, Mehdiapatnam, Hyderabad - 500 028.

Date: 01-03-2021

Report on Implementation of e-governance in areas of operation for the year 2020-2021

1. Administration

- MIS developed inhouse by faculty in use since 2015.
- Whatsapp groups for communication
- Biometric attendance
- Digital display boards
- Meetings online for dissemination of data and information
- Library bar coding of all books

2. Finance & Accounts

- Finance and maintenance of accounts is done by Tally version 9 and fee collection module uses Foxpro package

3. Student admission & support

- From issue of prospectus and application to generation of merit list the entire admission process is automated. Selected students receive the intimation via SMS
- Customized Student data base is maintained by the office and at the dean's office
- Attendance module provided in the package
- Generation of bonafide, conduct and TC is done online

4. Examinations

The entire examination process is automated end to end .

- Creation of database
- Exams



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- Marks entry
- Upload of syllabus , model paper
- Issue of hall ticket
- Declaration of results online
- Conduct of online exams during pandemic
- Generation of marks memo and consolidated grade card
- Generation of provisional degree certificate
- CCTV surveillance

5. IQAC

- All communication through Whatsapp and email
- AQAR submission online
- Documents and records of events stored in digitized form
- Training of teaching and non teaching staff in the use of ICT

6. ICT centre

- Maintenance of website
- Display of all events
- Central repository in digital form of all events
- Supporting all events of the college online and offline
- Maintenance of ICT tools and software
- Reports, minutes of meetings and important information posted on website


Dr. Sr. P. Amrutha

Principal

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Mehdiapatnam, Hyderabad-28