

St. Ann's College for Women

(Autonomous), Affiliated to Osmania University
Accredited by NAAC with A⁺ Grade (3rd cycle), CPE by UGC
Mehdipatnam, Hyderabad.



CRITERION V STUDENT SUPPORT AND PROGRESSION

5.1.4


Redressal of student grievances

STUDENT
GRIEVANCE
REDRESSAL CELL
2022-2023


GRIEVANCE REDRESSAL COMMITTEE - STUDENTS

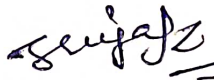
2022-2023


COMPOSITION

CHAIRPERSON: Dr.Sr.P.Amrutha(Principal) 

CONVENORS: Mrs. Mahitha Davala Dean Student Affairs (Department of Commerce) 

Dr. Santoshi Misra Dean Student Affairs (Department of Mathematics) 

STUDENT MEMBERS: K.S.Sriya (SQAC- President) 

Sumaiya Abdul Bari (SQAC- Vice President) 

OBJECTIVE:

- To identify the problem areas or difficulties students are facing on the campus and to redress them.


Functions:


- The Grievance Redressal committee consists of the Principal, Deans student affairs, senior faculty members and student representatives.
- Student representatives act as an interface between management and students.
- Deans receive the complains from the students through suggestion box and otherwise and resolve the issue raised there in, in consultation with the Principal and other concerned lecturers.
- Students approach their mentors and class in charges to resolve the problem.
- Time is allocated on weekdays for parents to meet the Principal and the Deans.
- Academic problems are brought to the notice of HOD for action.


GRIEVANCE REDRESSAL COMMITTEE - STUDENTS

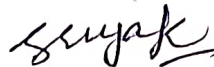
2022-2023

COMPOSITION

CHAIRPERSON: Dr.Sr.P.Amrutha (Principal) 

CONVENORS: Mrs. Mahitha Davala Dean Student Affairs 
(Department of Commerce)

Dr. Santoshi Misra Dean Student Affairs 
(Department of Mathematics)

STUDENT MEMBERS: K.S.Sriya (SQAC- President) 

Sumaiya Abdul Bari (SQAC- Vice President) 

REPORT

The following grievances have been received in the current academic year:

- Students requested for addition of new food item in the canteen.
- Students requested for Half day timing of the college in the month of Ramadan i.e, May as muslims observe fast throughout the month and also an extreme heat wave forecast was issued in Hyderabad.
- Students requested for postponement of CIA-2 exams due to heavy rainfall in the city and waterlogging in some areas.
- Students raised a concern regarding the sanitary practices of the cooks during the preparation of meals which can lead to contamination of the food and also about the general hygiene and cleanliness of the college canteen.

- Students who travel through public transportation requested to grant them permission for entry in the college premises even after 9:00 am.
- A concern was raised by a Sports student stating that she would like to attempt all her CIA exams and could score better marks than the assignment marks, balancing both her academics and sports

The above grievances listed above were forwarded to the person concerned and the following actions were taken:

- Management granted permission for the same. Hence, a new food item i.e, Momos was added to the canteen's menu.
- Keeping the students request and wellbeing in mind, the committee decided to grant half day college timings in the month of Ramadan/May.
- The committee after much discussion decided not to postpone the exams as the chances of rain shown in the weather forecast on the exam days were negligible
- The cleanliness concern was taken to the canteen committee head and necessary action for the same was taken.
- The student's request was approved by the management stating that students with genuine reasons would be allowed with prior permission by Sr. Principal.
- The Controller of examination gave their approval for the conduct of CIA examinations for the concerned sports student after discussing with Sr. Principal.

Grievance Committee

Meeting-1


Date- 05/01/2022
Room

Time- 1pm

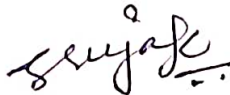
Venue- Conference

Members Present:

Chairperson: Dr.Sr.P.Amrutha 

Faculty Members: Ms. Mahitha Davala 

Dr. Santoshi Misra 

Student members: K.S.Sriya (SQAC- President) 

Sumaiya Abdul Bari (SQAC- Vice President) 

Agenda

Addition of new food item in the canteen.

Minutes of the meeting

- Students requested for addition of new food item in the canteen.
- The committee took action and requested the management for addition of new food item in the canteen and the management granted permission for the same. Hence, a new food item i.e, Momos was added to the canteen's menu.

LETTER.

To,
St. Anns College For Women
Mehdypatnam.
Hyderabad.

Subject - Requisition for addition of food in canteen.

Respected Sir,

I Zainab Fatima, BBA student, requests the management to add few new food in canteen. My desire to do so has stemmed from the fact that many students has complained of lack of organic meal in their diet.

Though I shall primarily target the students, also many teachers are facing problems as well. Thus, I believe I meet the present needs ~~at~~ satisfy your college's population wholly.

Sincerely yours,
Zainab.

To,

The principal.

St. Anns Degree College for Women,

Mehdipatnam

Hyderabad [TS]

2nd Jan, 2021.

Subject: Request for new food items to be added
in the canteen menu.

Respected ma'am,

I Iqbal from B.Com have a request for new
food item to be added in the canteen menu.
It will be really good of you. If you add
momos and fries into the menu because many
students including me would like to eat it

Thanking you,

Yours sincerely,

Iqbal,



To,

The Principal

St. Anns Degree College for Women

Mehdipatnam

Hyderabad (TS)

3rd Jan 2021

Subject:- Request for new food items to be added in the canteen menu.

Respected ma'am,

I Sameera from BA have a request for new food items to be added in the canteen menu. It will be really good if you add pizza and momos into the menu because many students including me would like to eat it.

Thanking you.

Sameera,

Sarf

To
The Principal
St. Anns Degree College For Women
Mehdipatnam
Hyderabad (Ts)

1st Jan '21

Sub: Request for new food item to be added in canteen menu.

Respected Ma'am

I Zakira from Bcom have a request to you regarding the canteen. I and my friends would ~~love~~ like to have 'momos' added into the menu of college canteen. It will be really kind of you if you accept our small request.

Thanking You
Yours Sincerely
Zakira

Zakira

Grievance Committee

Meeting-2



Date-23/03/2023

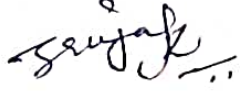

Time-6:00 PM

Venue: Conference room

Members Present:

Chairperson: Dr.Sr.P.Amrutha 

Faculty Members: Ms. Mahitha Davala 
Dr. Santoshi Misra 

Student members: K.S.Sriya (SQAC- President) 
Sumaiya Abdul Bari (SQAC- Vice President) 

Agenda

Half-day college timing in Ramadan

Minutes of the meeting:

- Students requested for half day timing of the college in the month of Ramadan i.e, March End and April as Muslims observe fast throughout the month and also an extreme heatwave forecast was issued in Hyderabad.
- Keeping the students' request and well being in mind, the committee decided to grant half day college timings in the month of Ramadan/April.

To
The Principal,
St. Ann's College for Women,
Khehdipatnam,
Hyderabad - 500028.

Date: 13th March, 2023

Sub: Request to Grant half day college in Ramadan due
to heat wave.

Respected Ma'am,

As per reports, the following summer is having
above normal temperatures and Telangana is showing heatwave
conditions. Telangana Education Department has implemented
Half day schools due to these heatwave conditions in
many educational institutions in Hyderabad.

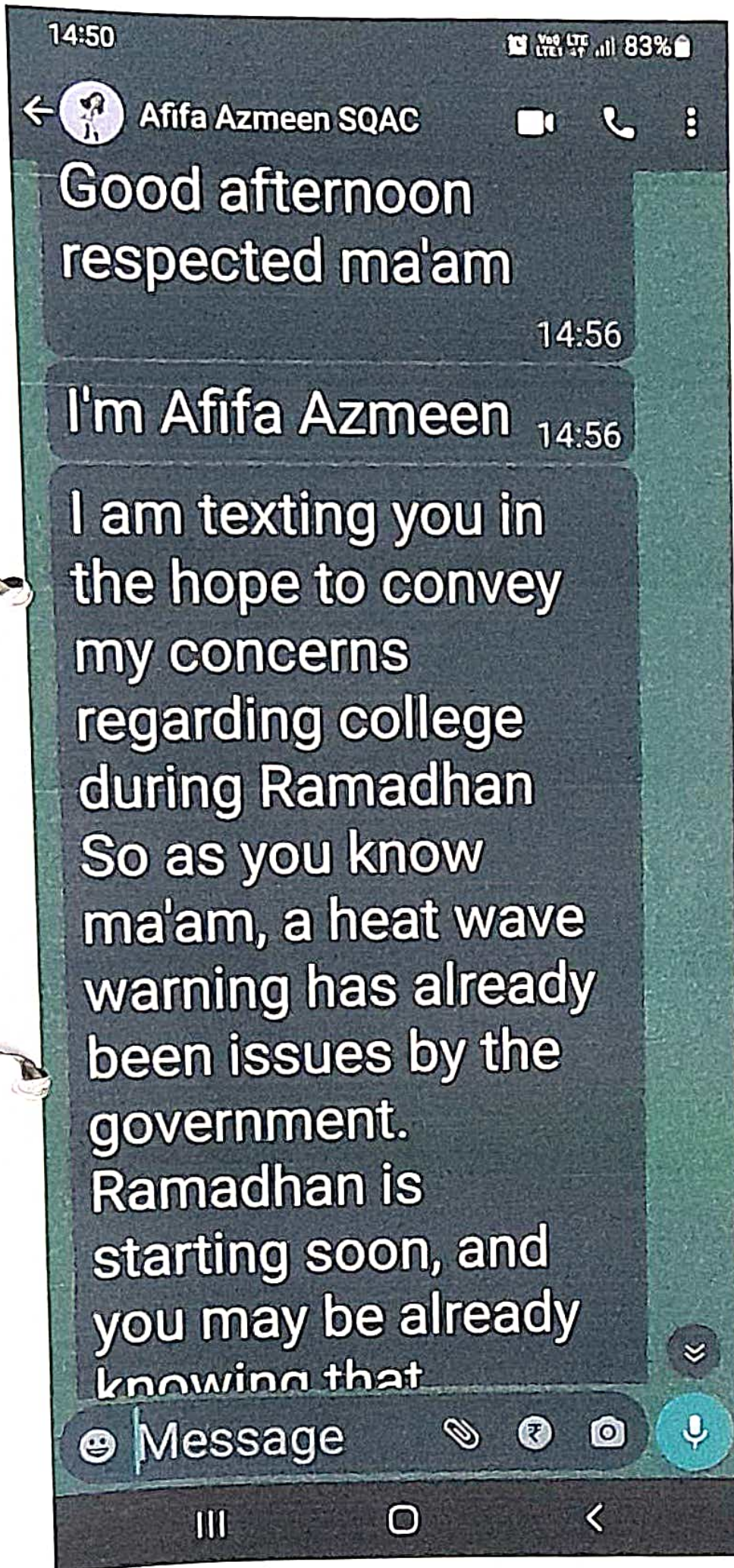
With Ramazan also coming, during which our
students will be fasting in this summer heat, on behalf of
all the students, we kindly request you to reduce the
college timings to half day.

Thanking you,

Yours sincerely,

SOAC President - *[Signature]*

SOAC Vice-President - *[Signature]*





Afifa Azmeen SQAC



will be fasting
So, in a situation
where they are
without food and
water, and are sitting
in Temps 37 and
above, in a class
where there are
only 3-4 fans, and
staying till 3pm in
the college, it makes
them very much
prone to sickness
and extreme
concentration and
health issues

14:59

We have already
approached you



Message



14:51

Vod LTE 83%

← Afifa Azmeen SQAC

our shoes and try to understand our predicament. I am expecting you to pls take my suggestions in consideration

15:04

1 April 2022

Thank you so much ma'am for considering our request, I'll always be grateful to you 🙏

15:35



17:38 ✓✓

9 November 2022

Message



Grievance Committee

Meeting-3


Date-26/9/2022

Time-6:00pm

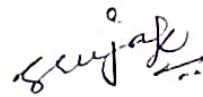
Venue: G-meet


Members Present:

Chairperson: Dr.Sr.P.Amrutha 

Faculty Members: Ms. Mahitha Davala 

Dr. Santoshi Misra 

Student members: K.S.Sriya (SQAC- President) 

Sumaiya Abdul Bari (SQAC- Vice President) 

Agenda

Postponing CIA -2 exams

Minutes of the meeting:

- Students requested for postponement of CIA-2 exams due to heavy rainfall in the city and waterlogging in some areas.
- The committee after much discussion decided not to postpone the exams as the chances of rain shown in the weather forecast on the exam days were negligible

laya Sqac

Good evening ma'am
Even most of my classmates are
continuously asking about this..most of
us didn't even have electricity the whole
day and even now

11:47 PM

Sriyaa

Good evening ma'ams,
Deeply apologetic for the late message.
Many students have been sending
in requests to convey to the higher
authorities that there has been a power
cut and severe waterlogging near their
homes.
Hence, requesting you'll to kindly take
action.

Thank you
SQAC

11:48 PM



Zehra Bcom-I

Good evening ma'am's
We are really sorry to be texting at this
hour but it is genuinely a matter of
concern with regards to safety and the
issue of transportation due to heavy
rainfall for a lot of us
Students have been extremely worried
and constantly texting us requesting us
to talk to the teachers about it
Please consider the issue ma'am

11:54 PM

September 27, 2022

12:59



SQAC OFFICIAL 2022-2023

Abhigna, Afifa PLP-I, Afrah, Aiman Ge...



September 26, 2022

Good evening ma'ams,
Extremely sorry for the late message

We are getting a lot of messages from girls that they are facing difficulty studying as they have no power at homes since afternoon, and the roads are blocked due to water logging hence arranging transportation will also be a problem tomorrow, as exam dates can't be postponed, can we consider conducting online exams perhaps.

Kindly look into this issue ma'ams.
Thankyou
SQAC

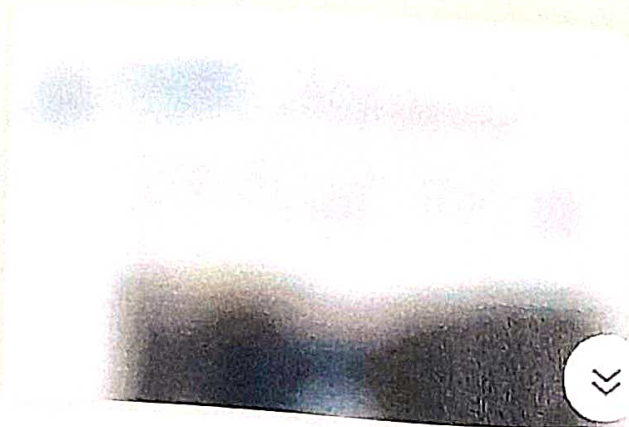
11:35 PM ✓✓

➡➡ *Forwarded many times*

Members of Newspoint. please note that today was the first day of thunderstorms, next 4-5 days, more Heavy Rains expected and flooding is very likely. So next 5 days, do plan accordingly and share this information with family and friends.

11:36 PM ✓✓

➡ *Forwarded*



Message



Grievance Committee

Meeting-4



Date- 17/01/2023
Room

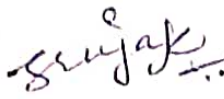

Time- 11am

Venue- Conference

Members Present:

Chairperson: Dr.Sr.P.Amrutha 

Faculty Members: Ms. Mahitha Davala 
Dr. Santoshi Misra 

Student members: K.S.Sriya (SQAC- President) 
Sumaiya Abdul Bari (SQAC- Vice President) 

Agenda

Maintenance of sanitary practices in the Canteen.

Minutes of the meeting

- Students raised a concern regarding the sanitary practices of the cooks during the preparation of meals which can lead to contamination of the food and also about the general hygiene and cleanliness of the college canteen.
- The cleanliness concern was taken to the canteen committee head and necessary action for the same was taken.

To,
The Principal
St. Anns Degree College For Women
Nehelipatnam
Hyderabad [T.S]

12th January, 2023

Subject - Request for the sanitary of canteen.

Respected ma'am

I Suaima from B.Sc have request for the sanitary of canteen as the cooks do not wear gloves and caps, the utensils are not clean the kitchen is very unhygienic. Girls get stomach aches and vomits, many a times hair can be found in the food. So, I request you to kindly look into this matter.

Thanking you

Yours sincerely

Suaima.

Suaima

To,

The Principal

Sr. Anns Degree College For Women.

Mehdipatnam, Hyderabad.

Telangana.

16th January 2023

Subject :- Request for maintenance of sanitation in canteen.

Respected ma'am

I humbly from B. Lou sincerely request you for the sanitary of our canteen. The food is prepared in a very unhygienic environment. The cooks don't wear any hair caps or gloves while the preparation of food. The kitchen walls are very dirty and the utensils are not properly maintained. It is affecting the health of the students. I request you to look into this matter.

Thanking you
yours sincerely
Humera. Humera

Grievance Committee


Meeting-5



Date-21/2/2023

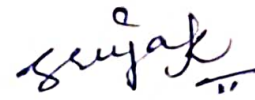

Time-2:00pm

Venue: Conference Room

Members Present:

Chairperson: Dr.Sr.P.Amrutha 

Faculty Members: Ms. Mahitha Davala 
Dr. Santoshi Misra 

Student members: K.S.Sriya (SQAC- President) 
Sumaiya Abdul Bari (SQAC- Vice President) 

Agenda

Leniency for latecomers with genuine reasons.

Minutes of the meeting:

- Students who travel through public transportation requested to grant them permission for entry in the college premises even after 9:00 am.
- The student's request was approved by the management stating that students with genuine reasons would be allowed with prior permission by Sr. Principal.

To,
The principal
St. Ann's Degree College for Women
Medchalpalnam
Hyderabad [Ts]
17th February 2023

Subject: Request for leniency for latecomers with
Genuine Reasons.

Respected ma'am,

I Rithika from B.com (BA) have a request
for the leniency of me latecoming because I live
Medchal and the bus transport facility for Medchal
area is very poor, Even though I start
Early still the bus will not be available
and doesn't match with my timings. So, I
request you to please accept my reason and
let me allow inside the college.

Thanking you,
Yours sincerely,
Rithika



To,
The Principal
St Ann's Degree College for Women
Mehdipatnam
Hyderabad [T S]

15th February 2023

Subject: Request for Leniency for Latecomers
with genuine reasons.

Respected ma'am,

I Shriya from (B A) have a request
for leniency regarding stopping latecomers
outside. I live near Shamshabad and
travel through Public transport. Only
few busses are available and the bus stop
is far from my home. Traveling takes
more than an hour for me to reach college.

Please do consider my request.

Thank you
Yours faithfully

Shriya S

~~Shriya S~~

Grievance Committee

Meeting-6


Date-15/3/2023

Venue: Conference Room

Time:-11:00am

Members Present:

Chairperson: Dr.Sr.P.Amrutha 

Faculty Members: Ms. Mahitha Davala 

Dr. Santoshi Misra 

Student members: K.S.Sriya (SQAC- President) 

Sumaiya Abdul Bari (SQAC- Vice President) 

Agenda

Permission to write CIA exams for a Sports student.

Minutes of the meeting:

- A concern was raised by a Sports student stating that she would like to attempt all her CIA exams and could score better marks than the assignment marks, balancing both her academics and sports.
- The Controller of examination gave their approval for the conduct of CIA examinations for the concerned sports student after discussing with Sr. Principal.

13 th March, 2023.

Speaks to Controller

14/3/23

To,
The Principal,
St. Ann's College for Women,
Mehdipatnam,
Hyderabad - 500 028.

Subject - Issue regarding allotment of CIA-I marks.

I, SARAH AJAZ, B.Com (Business Analytics),
HT.NO. 120422538012 would like to express my
concern over the allotment of CIA-I marks.

I was representing St. Ann's in the Intercollege
Softball Tournament held in Koti Women's College
during the time CIA-I was held i.e., 1st March,
2023 - 3rd March, 2023. I received a permission
letter regarding assignment or re-exam for the
allotment of marks. It seems to appear the lecturers
can only allot maximum marks 14 or 70% which
was not brought to our attention prior.

This will impact my internal score and
therefore my CGPA. I would request you to look
into the matter and take necessary action.

Thanking you,
Yours sincerely,

SARAH AJAZ.

Sarah

STUDENT
GRIEVANCE
REDRESSAL CELL
2021-2022

GRIEVANCE REDRESSAL COMMITTEE - STUDENTS

2021-2022

COMPOSITION

CHAIRPERSON : Dr.Sr.P.Amrutha(Principal) ✓

CONVENORS: Mrs. Mahitha Davala Dean Student Affairs (Department of Commerce) ✓

Dr. Santoshi Misra Dean Student Affairs (Department of Mathematics) ✓

OBJECTIVE:

- To identify the problem areas or difficulties students are facing on the campus and to redress them.

Functions:

- The Grievance Redressal committee consists of the Principal , Deans-student affairs, senior faculty members and student representatives.
- Student representatives act as an interface between management and students.
- Deans receive the complains from the students through suggestion box and otherwise and resolve the issue raised there in ,in consultation with the Principal and other concerned lecturers.
- Students approach their mentors and class in charges to resolve the problem.
- Time is allocated on weekdays for parents to meet the Principal and the Deans.
- Academic problems are brought to the notice of HOD for action.

GRIEVANCE REDRESSAL COMMITTEE - STUDENTS

2021-2022

COMPOSITION

CHAIRPERSON : Dr.Sr.P.Amrutha(Principal) ✓

CONVENORS: Mrs. Mahitha Davala Dean Student Affairs ✓

(Department of Commerce)

Dr. Santoshi Misra Dean Student Affairs ✓

(Department of Mathematics)

REPORT

The following grievances have been received in the current academic year:

- During the pandemic, students requested to grant permission for leniency in attendance.
- Students requested to decrease the canteen item prices so that it's affordable to all.
- Students requested to implement utmost hygiene in the maintenance of the bathrooms along with addition of new buckets and mugs.

The above grievances listed above were forwarded to the person concerned and the following actions were taken:

- The management upon requesting, granted permission for the showing leniency in attendance of the students.
- The student's request was declined by the committee as the canteen items pricing was the bare minimum so as to meet the production price.
- The committee agreed to do the same, hence bathrooms have been maintained with at most cleanliness since and students too have been

given counselled about clean usage of bathrooms. New buckets and mugs too were installed.

Grievance Committee

Meeting-1

Date- 2/12/2021


Time- 11am

Venue- Conference Room

Members Present:

Committee:

Ms. Mahitha Davala 

Dr. Santoshi Misra 

Agenda

Leniency in attendance

Minutes of the meeting

- Students requested for leniency in attendance as there was a drastic increase in covid cases, hence the students had personal commitments.
- The committee took action and requested the management for leniency in the student's attendance. And the management granted permission for the same.

The Principal
St. Ann's Degree College For women
Mehelipattanam
Hyderabad (Ts)
5th November 2021

Sub: Request for leniency in attendance

Respected Ma'am,

Fatima from Blom wanted to request you to please consider the students who doesn't have attendance in this semester to write End semester Examinations as there is drastic increase in covid cases and for our safety, we can't be able to make it.

Kindly, understand our issue and accept the request.

Thank You

Yours sincerely,

Fatima

Fatima

To

The Principal

St. Anns Degree College for women,

Mehdipatnam

Hyderabad (Ts)

27th November 2021

Sub:- Request for leniency in attendance

Respected Mam,

I Keerthi from B.Sc would like request for leniency in attendance because, I was suffering from covid and I couldn't attend the classes regularly.

It will be really humble of you if you donot consider the attendance this semester as an criteria for writing ESE.

Thanking you,

Yours sincerely,

Keerthi

Devi

Principal

Ann's Degree College For Women.

Upatnam

(abad CR5)

November 2021

Subject:- Request for leniency in attendance.

Respected Ma'am,

I, Akshita from Bsc wanted to request you for considering leniency in attendance. Due to covid, I wasn't able to attend my classes regularly as I was taking care of my family who were infected with the virus. I was so exhausted and fell ill myself. As the ESE is coming, it would be really kind of you to accept my

request.

Thank you.

Akshita (BSc)

Akshita

Grievance Committee

Meeting-2


Date-5/4/2021

Time-2:00pm

Venue: Conference Room

Members Present:

Committee: Ms. Mahitha Davala 

Ms. Santhoshi Misra 

Agenda

Decrease in canteen item prices

Minutes of the meeting:

- Students requested for decrease in prices on the items sold in the college canteen, stating that it would be helpful for many students.
- The student's request was declined by the committee as the canteen items pricing was the bare minimum so as to meet the production price.

Principal

Ann's Degree College For Women

Dipatnam.

Warabadi (TS)

April 2021.

Subject: Request for decrease in canteen item prices.

Respected Ma'am,

I, Nabilah from BPM, would like to put forth a request.

about reducing the prices of the items in the canteen.

I travel a great distance from my house to the

college everyday, it takes a chunk out of my everyday

expense. I am sure many others would appreciate this

as well. Please take my request into consideration.

Thanking you.

Nabilah

BPM

~~Nabilah~~

Principal
Ann's Degree College For Women
Bapatnam
Koratad (TS)

April 2021.

Subject: Request for decrease in canteen item prices.

Respected Ma'am,

I, Nabilah from BPM, would like to put forth a request
reducing the prices of the items in the canteen.

I travel a great distance from my house to the
college everyday, it takes a chunk out of my everyday

expense. I am sure many others would appreciate this

well. Please take my request into consideration.

Thanking You.

Nabilah

BPM

Nabilah

To
The Principal
St. Ann's Degree College for Women
Mehdipatnam Ex
Hyderabad (TS)

1st April 2021

Subject: Request for decrease in canteen item prices-

Respected Ma'am,

I, Akhila from BA have an request for you. As I have
my lunch & breakfast from the college canteen a lot,
I wanted the prices to be reduced for the items
that are sold in our college canteen.

It will be easier for other students as well to
afford the food from canteen. Please accept my
request if possible.

Thanking You

Akhila

BA



To
The Principal
St. Anns Degree college for women
Mehdipatnam
Hyderabad (Ts)

2nd April 2021

Subject :- Request for decreasing price of college
canteen items.

Respected Ma'am,

I Spandhana from B.com have an request for you,
As I travel from long distance so I usually, have
my breakfast in the college canteen. It will be
very kind of you if you can decrease the prices of
the college canteen items. Please consider my
reason and accept my request.

Thanking you,

Spandhana

Spall

Grievance Committee

Meeting-3

Date-5/8/2021

Time-:11:00am

Venue: Conference Room

Members Present:

Committee: Ms. Mahitha Davala ✓

Ms. Santhoshi Misra ✓

Agenda

Maintenance of bathroom cleanliness

Minutes of the meeting:

- In view of smelly bathrooms, students requested that cleanliness should be increased and maintained in all college bathrooms as well as new buckets and mugs be installed
- The committee agreed to do the same, hence bathrooms have been maintained with at most cleanliness since and students too have been given counselled about clean usage of bathrooms. New buckets and mugs too were installed.

To
The Principal
St. Ann's Degree College For Women
Mehdipatnam
Hyderabad (TS)

3 Sep '21

Sub: Maintenance of bathroom cleanliness

Respected Ma'am,

I Nikki from Bsc wanted to write this letter for ~~you~~
requesting you to get the bathrooms cleaned properly as there
was dirty bathroom since 2 days and also the mugs are
not available in the toilets so I request you to take an
action on this matter.

Thanking You
Yours sincerely
Nikki

To,
the principal
St. Ann's Degree College for Women
Mehdipatnam
Hyderabad [TS]

2nd Sep, 2021.

Sub: Maintenance of toilet cleanliness.

Respected Ma'am,

I Ayesha Khatun from B.Sc wanted to write this letter to you regarding maintaining the cleanliness of toilets. As girls are disposing their waste and garbage anywhere: due to which the toilets are stinking.

So, it would be really nice of you if the toilets will be maintained neatly: ~~and~~

Thanking you,
Yours sincerely
Ayesha Khatun

To
The Principal
St. Ann's Degree College For Women
Mehdipatnam
Hyderabad. (TS)

4th September 2021

Subject: Maintenance of toilet.

Respected Ma'am,

I, Bhagyasree from Bcom, wanted to lodge a request in regards of maintenance of the toilets. There were no mugs in almost all the stalls each time I visited them. This causes a problem for not only me, but all the others. Hence, I request you to look into the matter and take action accordingly.

Thanking you

Yours sincerely,

Bhagyasree.

**STUDENT
GRIEVANCE
REDRESSAL CELL
2020-2021**

Grievance Committee

Meeting-1

Date-18/4/2021

G-meet

Time-2:00pm

Venue:
G-meet

Members Present:

Committee: Ms. Mahitha Davala 

Ms. Santhoshi Misra 

Agenda

Postponement of CIA2 exam during the second wave of Covid-19

Minutes of the meeting :

1. Students requested for the postponement of Cia-2 exams due to the rise in covid 19 cases
2. The Committee took action and requested the management for the postponement of the Cia -2 exams due to the rise in Covid-19 cases

To,
The Dean of Student Affairs,
Mahitha Davala
Subject: Postponement of CIA2 exams.
Respected Maam,
I am Kajal, from B.com honours.
I request you to please postpone the CIA2 exams.
As as in pandemic we all students couldn't
concentrate in our studies. We need time for
preparation. I hope you understand our situation
maam
Thank You
Thank You
Kajal

Grievance Committee

Meeting-2


Date-05/5/2021
G-meet

Time-1:00pm

Venue: Gmeet

Members Present:

Committee: Ms. Mahitha Davala 

Ms. Santhoshi Misra 

Agenda

Concession of Fee

Minutes of the meeting :

1. During the pandemic students requested for a fee concession from the college . As they were unable to pay the full fee amount.
2. Keeping the students request in mind, instead of giving concession the committee decided to divided the fees into 3 terms instead of 2 terms.

To,
The Dean of student Affairs
Mrs Mahitha Davala
Subject: Student fee Conception

I am G.Anitha Reddy from B.sc
Computers department. I would like to
request you to consider this issue because of
the COVID-19 students are facing issues
due to fee conception.

I would like to request you to take
this issue into consideration.

Thank You.

Your Sincerely
G.Anitha
Anitha

Grievance Committee

Meeting-3

Date-23/7/2021

Gmeet

Time-5:00pm

Venue: Gmeet

Members Present:

Committee: Ms. Mahitha Davala



Ms Santhoshi Misra



Agenda

Helping a student by raising funds for her father's treatment.

Minutes of the meeting :

1. Akanksha Goswamy, requested the committee to help her with raising funds for her dad's hospital expenses as he was affected by Covid 19
2. The committee discussed upon the request of Akanksha and decided to help her by raising funds through student and faculty members.

Hi,

My name is Akanksha Goswamy, I've completed my graduation and currently pursuing MCA first year in the same St Ann's College For Women Mchdipatnam.

Three months back a tragedy took place in my family which lead me to be the weakest person, my father got effected with covid-19 and his lungs were 60% damaged, he was hospitalized with oxygen for 1 month. My mother was the only source of income and due to this pandemic she lost her job.

We spent all our savings and arranged 12 lacs and were in need of some more amount, then the college played a major role in raising funds upto incredible 2Lacs in just 2-3 days, I really thank mahitha mam from the core of my heart for sharing the details and helped me in saving my father's life.

I never thought that I could get an immense help from the college and all the faculty of St Ann's. I always felt happy to be an Annite but now I feel proud to be the one.

I really feel grateful for all the blessings and the support.


Thank you so much.





GRIEVANCE REDRESSAL COMMITTEE – STUDENTS

2020-2021

COMPOSITION

CHAIRPERSON : Dr.Sr.P.Amrutha(Principal) 

CONVENORS : Mrs. Mahitha Davala (Department of Commerce) 

Mrs.Santhoshi Misra 

OBJECTIVE:

- To identify the problem areas or difficulties students are facing on the campus and to redress them.

Functions:

- The Grievance Redressal committee consists of the Principal , Deans- student affairs, senior faculty members and student representatives. Student representatives act as an interface between management and students.
- Deans receive the complains from the students through suggestion box and otherwise and resolve the issue raised there in ,in consultation with the Principal and other concerned lecturers.
- Students approach their mentors and class in charges to resolve the problem.
- Time is allocated on weekdays for parents to meet the Principal and the Deans
- Academic problems re bought to the notice of HOD for action.

GRIEVANCE REDRESSAL COMMITTEE - STUDENTS
2020-2021

CHAIRPERSON : Dr.Sr.P.Amrutha(Principal)

CONVENORS : Mrs. Mahitha Davala Dean, Student Affairs (Department of Commerce)

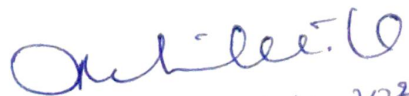
Mrs. Santhoshi Misra Dean, Student Affairs (Department of Commerce)

REPORT

The following grievances have been received in the current academic year:

- The students of Biological sciences requested the college to conduct online as well as offline lab practicals, as many of the students couldn't make it to college.
- The students requested the Dean of Students Affairs Mrs. Mahitha Davla to speak to the concerned authorities on behalf of the students for the postponement of CIA2 exams during the second wave of covid 19 as many family members of the students were affected and were struggling and due to this the students were unable to give their exams.
- During the pandemic students requested for a fee concession from the college. As they were unable to pay the full fess amount
- When the college re-opened for the students in the month of March 2020, Mid pandemic the students requested the Dean of Students Affairs Mrs. Mahitha Davla to approach the college authorities for the commencement of online classes as they couldn't make it to college due to various issues which they were struggling to deal with.
- Students had requested the Dean of Students Affairs Mrs. Mahitha Davla to show leniency towards attendance and grant them leave as they had to attend their family members needs during the covid 19 Pandemic
- The students sought the usage of library during the Pandemic and requested the Dean of Student Affairs to make the library available during the lockdown period.
- Akanksha Goswamy, requested the Dean of Students Affairs Mrs.Mahitha Davla to help her with rising funds for her dad's hospital expenses as he was affected by Covid 19.





3.12.2021

The grievances listed above were forwarded to the person concerned and the following actions were taken:

- The college provided the students with offline\online lab sessions.
- The college granted the request of students and postponed the CIA2 exams to the following month.
- Keeping the students request in mind ,instead of giving concession the college divided the fees into 3 terms instead of 2 terms.
- During Mid pandemic when college reopened, the college granted the request of the students and conducted both offline as well as online classes.
- The library was made available to all the students during the lockdown period in order to avoid any hindrance in their education.
- Mrs. Mahitha Davla The Dean of Student Affairs immediately responded to Akanksha's request and helped her in raising 2 lacs in just 2-3 days with the cooperation of faculty and students. Now her dad is living a normal life



Onileet G
3.12.2021

Hi,

My name is Akanksha Goswamy, I've completed my graduation and currently pursuing MCA first year in the same St Ann's College For Women Mehdipatnam.

Three months back a tragedy took place in my family which lead me to be the weakest person, my father got effected with covid-19 and his lungs were 60% damaged, he was hospitalized with oxygen for 1month. My mother was the only source of income and due to this pandemic she lost her job.

We spent all our savings and arranged 12 lacs and were in need of some more amount, then the college played a major role in raising funds upto incredible 2Lacs in just 2-3 days, I really thank mahitha mam from the core of my heart for sharing the details and helped me in saving my father's life.

I never thought that I could get an immense help from the college and all the faculty of St Ann's , I always felt happy to be an Annite but now I feel proud to be the one.

I really feel grateful for all the blessings and the support.

Thank you so much.







To,
The Dean of Student Affairs
Mrs. Mahitha Davala

Subject: Student fee Conception

I am G. Anitha Reddy from B.Sc
Computers department. I would like to
request you to consider this issue because of
the COVID-19 students are facing issues
due to fee conception.

I would like to request you to take
this issue into consideration.

Thank you.

Your Sincerely
G. Anitha.
Anitha

To
The Dean of Student Affairs
St. Ann's College for Women
Mehdipatnam
Hyderabad.

Dear Madam,

I am a student from BSC-MSCs,
I am facing issues studying online without
books as the books are not available in the
stores.

I request college Management to atleast
let us collect books from library. As it would
be helpful to study.

Thanking You
Yours Obiediently
D. Shivanii

[D. SHIVANII]

To,
The Dean of Student Affairs,
Mahatma Darwala.

Subject: Postponement of CIA2 exams.

Respected Maam,

I am Kajal, from B.com honours.

I request you to please postpone the CIA2 exams.
~~as~~ as in pandemic we all students couldn't
concentrate in our studies. We need time for
preparation. I hope you understand our situation.

Maam

Thank You.

Thank You

Kajal

SQAC
UNOFFICIAL
2020-21

SQAC Unofficial 2020 -21

Abhigna, Afrah, Akhila, Akshara, Aman...

Greetings Honorable Sleter Principal,

On behalf of the SQAC team I would like to bring the following to your notice and request you to take necessary actions.

Given the condition in the state of Telangana this past month, we've witnessed a lot of death and illness in all our families. People have lost their parents, grandparents, uncles. We've all suffered an unfixable loss. In light of these prevailing traumatic conditions we believe that it is only fair that the college gives the students some ease and makes some considerations.

This week has seen a great surge in cases and deaths, keeping this in mind -
we request a postponement of the CIA 2 exams that are scheduled to begin from the 3rd of May.

We would further like to request that the students be granted relaxation in terms of the mandatory attendance.

These are some urgent issues that we consider it obligatory upon us as a student council to bring to your notice.

Ma'am,
every single day we are receiving messages regarding the death of our classmates' family members, some of them have even lost both their parents, we also keep receiving messages of people desperately asking for blood donations and oxygen cylinders. This situation is extremely difficult upon all of us.

We think that considerations regarding exams and attendance are necessary at this crucial time to ease the burden that we are all having to bear from our losses.

We hereby request you to kindly take necessary action, we await your reply.

Yours Faithfully,

1:42 PM

Message

To,
The Dean of Student Affairs,
Mahitha Dawala.

Subject: Requesting for Online classes.

Respected Ma'am,

I am Tanya, from B-Com Honours
Batch R19. Due to Covid 19 Pandemic, Our offline classes
has been stopped suddenly. If this continues our studies will
become difficult. And we don't know till when this pandemic
continues. Also our academic year is getting wasted. So, I
request you to start online classes. By this our academic
year doesn't get wasted. This helps not only me but all
the other students of our college. Therefore, I kindly
request to take necessary action and hoping for the best.

Thank You

Tanya

Deen of Student Affairs
Mrs. Mehithe Davala

Subject :- Reopening of library.

Respected Meem,

I Ayesha Siddiqia from
BBC, would request the management, to
open the library for as the text books are
not available in the market due to
lockdown (pandemic).

Thank you.

Ayesha
R

To Dean of Student Affairs

Mrs Mahitha Pawla

Subject - Leniency towards attendance

I am Nikhitha from B.Com honours
2nd year. I would like to request
the management to show leniency
towards attendance as I have to
attend the college my family
personal needs. As they need me
during the pandemic.

Thank you.

Respected

Dean of Student Affairs

Mrs. Mahitha Pawla.

Nikhitha

**STUDENT
GRIEVANCE
REDRESSAL CELL
2019-2020**

GRIEVANCE REDRESSAL COMMITTEE – STUDENTS

2019-2020

COMPOSITION

CHAIRPERSON : Dr.Sr.P.Amrutha(Principal)

CONVENORS: Dr. Mrs.K.R.Radhika (Department of Chemistry)

Mrs. Mahitha Davala (Department of Commerce)

K.R.

M.D.

OBJECTIVE:

- To identify the problem areas or difficulties students are facing on the campus and to redress them.

Functions:

- The Grievance Redressal committee consists of the Principal , Deans- student affairs, senior faculty members and student representatives. Student representatives act as an interface between management and students.
- Deans receive the complains from the students through suggestion box and otherwise and resolve the issue raised there in ,in consultation with the Principal and other concerned lecturers.
- Students approach their mentors and class in charges to resolve the problem.
- Time is allocated on weekdays for parents to meet the Principal and the Deans
- Academic problems re bought to the notice of HOD for action.

Shelley V

GRIEVANCE REDRESSAL COMMITTEE – STUDENTS

2019-2020

CHAIRPERSON : Dr. Sr. P. Amrutha (Principal)

CONVENORS: Dr. Mrs. K. R. Radhika Dean, Student Affairs (Department of Chemistry) *YKA*

Mrs. Mahitha Davala Dean, Student Affairs (Department of Commerce) *CHW*

REPORT

The following grievances have been received in the current academic year:

- During the pandemic students requested for a fee concession as they were unable to pay the full amount.
- The students requested for the postponement of semester exams during the First wave of covid 19 as many family members of the students were affected and were struggling and due to this the students were unable to give their exams.
- During the month of March, students requested to commence with online classes, due to the rise in cases of covid 19.
- The students sought the usage of library during the Pandemic and requested the Dean of Student Affairs to make the library available during the lockdown period.
- Students requested to show leniency towards attendance and grant them leave as they had to attend their family members needs during the covid 19 pandemic

The grievances listed above were forwarded to the person concerned and the following actions were taken:

- Instead of giving concession the college divided the fees into 3 terms instead of 2 terms.

- The college granted the request of students and postponed the semester exams to the following month.
- Mrs Mahitha Davla The Dean of Student Affairs was kind enough to concede to the request by requesting the college management and by providing the facility of online classes. This proved to be a great boon for many students.
- The library was made available to all the students during the lockdown period in order to avoid any hindrance in their education.
- Leniency towards attendance was shown by the college management and students were granted leave in case of medical or family emergencies during the Covid 19 Pandemic.

Mahitha Davla

To
The Dean of Student Affairs,
Ms. Mahilka Davala.

Respected Ma'am,

I am ~~K~~ Myrtle, currently in II Year pursuing
B.com Honors (~~B.A. B.Com~~). Due to covid, my parent

has been receiving only 40% salary since last year.
It has become difficult to manage home and
education of both my brother and me. This letter is
to request you to provide fee concession for this year
so that I can continue my studies without worrying
about it being a burden.

Hoping for a positive response.

Thank You.

Yours sincerely,

Myrtle.

~~Myrtle~~

To
The Dean of Student affairs
Ms. Mahitha Davala

Subject: Postponement of semester exams

Respected ma'am,

I am Julia of B.com General
would like to request Ms. Mahitha Davala ma'am to
postpone the semester exam in the view of rising
Covid cases in Hyderabad. As I have to come from
Tarnaka which is very far and had to take public
transport. ~~so~~ My family is concerned for my health

Kindly request you to consider the situation
and postpone our exams to the following month.

Thankyou.

Julia

To
The Dean of Student Affairs [Mahitha Davala]
St. Ann's College for Women, Hyderabad.

Subject - Regarding lab practicals

Respected Ma'am,

I am a student of B.Sc [Biological Sciences].
Covid has created a lot of chaos in our daily lives. Due
to Covid-19, our offline classes have also come to an end.
Being a science student, its becoming difficult for me
to complete my notes as well as give online exams at
the same time.

I would kindly request you to conduct online as well
as offline practical exams, since a few of us might be
unable to come to the college amidst such a pandemic.

Thank You.

Pushpura

STUDENT
GRIEVANCE
REDRESSAL CELL
2018-2019

GRIEVANCE REDRESSAL COMMITTEE – STUDENTS

2018-2019

COMPOSITION

CHAIRPERSON : Dr.Sr.P.Amrutha(Principal)

CONVENORS: Dr. Mrs.K.R.Radhika (Department of Chemistry)

Mrs. Mahitha Davala (Department of Commerce)

[Handwritten initials]

OBJECTIVE:

- To identify the problem areas or difficulties students are facing on the campus and to redress them.

Functions:

- The Grievance Redressal committee consists of the Principal , Deans-student affairs, senior faculty members and student representatives. Student representatives act as an interface between management and students.
- Deans receive the complains from the students through suggestion box and otherwise and resolve the issue raised there in ,in consultation with the Principal and other concerned lecturers.
- Students approach their mentors and class in charges to resolve the problem.
- Time is allocated on weekdays for parents to meet the Principal and the Deans
- Academic problems are brought to the notice of HOD for action.

[Handwritten signature]

GRIEVANCE REDRESSAL COMMITTEE – STUDENTS

2018-2019

CHAIRPERSON : Dr.Sr.P.Amrutha(Principal)

CONVENORS: Dr. Mrs.K.R.Radhika Dean, Student Affairs (Department of Chemistry)

Mrs. Mahitha Davala Dean, Student Affairs (Department of Commerce) 

REPORT

The following grievances have been received in the current academic year:

- Students are requesting the management to provide mirrors in the washrooms.
- Students requested for dustbins in every classroom for clean maintenance.
- For the comfort of girls who are differently abled, the students have requested for lift/elevator facility for their easy movement.
- Students asked for better seating arrangement in the canteen.

The grievances listed above were forwarded to the person concerned and the following actions were taken:

- The management is looking into the matter
- The management provided dustbins in every classroom.
- The management provided lift facility to the disabled students.
- The management provided the seating facility in the canteen.



To
The Dean of Student Affairs,
Mrs. Mahitha Davala

Respected Ma'am,

I am Taniya, currently in my
III year in B.com. I request the management
provide good lighting facility in the
classrooms.

Thank You.

Taniya
..

To
The Dean of Student Affairs,
Ms. Mahitha Davala.

Respected Ma'am,

I am Sriya, currently in 4th year
pursuing B.com. I request the management
to provide chat items in canteen.

Hoping for a positive response.

Thank You

Yours sincerely,

Sriya

STUDENT
GRIEVANCE
REDRESSAL CELL
2017-2018