

St. Ann's College for Women

(Autonomous), Affiliated to Osmania University
Accredited by NAAC with A⁺ Grade (3rd cycle), CPE by UGC
Mehdipatnam, Hyderabad.



CRITERION - VI

GOVERNANCE LEADERSHIP AND MANAGEMENT

6.5 Internal Quality Assurance System



6.5.3 IQAC Activities for Quality Assurance - Other Initiatives 2022-2023

- Events Conducted on Quality
- Orientation Programs on Quality Issues

★ Conferences, Seminars, Workshops on quality conducted

1.	09-11-2022	A Session on Financial Well Being on World Accounting Day for Auxiliary Staff
2.	10-11-2022	National Education Day Celebrations in Collaboration with IIC and Seminar Committee
3.	22-11-2022 To 23-11-2022	Two Day National Seminar on Revised Accreditation Framework: Issues and Challenges
4.	28-11-2022 To 03-12-2022	5 Day National Level FDP on Recent Trends in Commerce and Industry
5.	01-12-2022	Seminar on Good Laboratory Practices and Applications of ICT
6.	01-12-2022	Orientation Session on Mentorship for Faculty
7.	05-12-2022 To 09-12-2022	5 Day National Awareness Drive on Pollution Control in Collaboration with IIC , IQAC , Organized by Department of Chemistry
8.	09-12-2022 To 10- 12-2022	Two Days Seminar on Quality Enhancement in Research- IPR Issues and Academic Identities
9.	11-02-2023	Emerging Role of Administrative Staff in Higher Educational Institutions



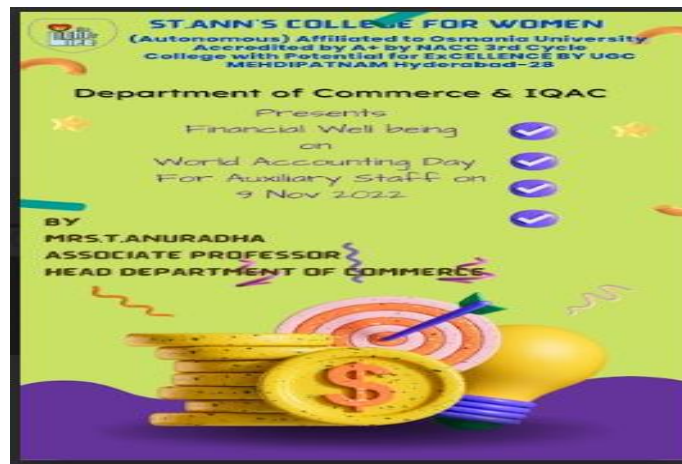
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1. A Session on Financial Well Being on World Accounting Day for Auxiliary Staff on 09-11-2022



Report

Venue: Commerce Lab, No. of people Registered: 15

Resource Persons: Mrs. T. Anuradha, Head Dept. Of Commerce & Mrs. Srikala, Addl. IQAC Coordinator

The Department of Commerce in collaboration IQAC, St. Ann's College for Women organised a talk on "Financial Well-being" for Auxiliary staff on the occasion of World Accounting Day on 9th November 2022 in the Commerce lab from 2.00 to 3.00 pm. The session started with formal introduction by Mrs. Srikala, Head Dept. of Statistics and Additional Coordinator IQAC. The resource person Mrs. T. Anuradha explained about various avenues available for small savings which would help them in times of emergencies. She also suggested them to save for their future and emphasized on the benefits of savings.





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2. National Education Day Celebrations in Collaboration with IIC and Seminar Committee on 10-11-2022

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IQAC, IIC & Seminar Committee
Celebrates
National Education Day
To commemorate the birth anniversary of
Maulana Abul Kalam Azad
India's 1st Education Minister

Topic: " Handling Self "
Date: 10th November 2022
Time: 12: 30 p.m.
Venue: Auditorium

RESOURCE PERSON

P. JAWAHARLAL NEHRU
LIFE SKILLS COACH
CERTIFIED CAREER COUNSELLOR
Ph. D., M.Sc. (Psychology), M.A. (Child Mental Health),
M.A. (Counseling & Psychotherapy),
M.B.A (HR), M.B.A (Finance),
LLB, L.L.M

"Education imparted by heart can bring revolution in the society"

11th **November** is celebrated every year as National Education Day to commemorate the birth anniversary of India's first Education Minister MaulanaAbulKalam Azad. On this day, various educational institutions celebrate his contribution in education. St. Ann's College for Women grabbed this opportunity to introduce their students to P. Jawaharlal Nehru, an astonishingly qualified individual with splendid public speaking skills and an unsurpassable attention grabber. First, the source person started explaining the difference between educated and qualified individuals. He said that knowing the rhyme "Jonny Jonny yes papa" is being qualified for passing the first grade but knowing not to lie your papa (here well-wishers) is being educated in the first class. Knowing to brush your teeth twice isn't a big deal but acting upon it makes you educated. While reciting the poem "Jonny Jonny" teachers expect their students to be expressive and have a smiling face but they ignore the important aspect of educating the children that lying to your well wisher is a crime leading to inevitable circumstances. He lucidly reminded us that not all electrician, builders and plumbers are qualified but they are all educated to the point of carrying out their work. He also touched the aspect of social welfare. He pointed out that only when you have, you can give, so you need to earn to such an extent that you not only have enough for yourself but also for the ones who aren't privileged enough to have it. He left no stone unturned to encourage the Annites to aim for the sky so that at least they could reach the tree tops. He didn't forget to



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remind them that their journey towards the sky will be full of three kinds of people, the talkative, the clever, the intelligent. Going more in its detail he said that the talkative are the attention seekers who should be warned not to disturb the sky seekers irrespective of following the rules of courtesy. The clever are the ones who escape situations by saying they know nothing who should be taught not to run away but to face situations head on. The intelligent are the ones who are so bound in their petty knowledge that they fail to learn the new. In a nutshell, education without educating the soul is no education at all, the purpose of education is not obtaining a piece of paper with an official stamp but its training yourself to the highest standards.



Session by Prof. Jawaharlal Nehru, Life skills Coach, Certified Career counselor

3. Two Day National Seminar on Revised Accreditation Framework: Issues and Challenges, 22-11-2022 TO 23-11-2022

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Internal Quality Assurance Cell (IQAC)
Organizes
**A Two Day National Seminar on
Revised Accreditation Framework:
Issues & Challenges**

22nd & 23rd November 2022

DAY - 1
Nov. 22, 2022
1.30 to 3pm

**A Grade Forward -
Quality
Enhancement**
Mrs. Bhanusree
IQAC Coordinator,
VNRVJBIT, Hyderabad

Day - 2, Nov. 23, 2022
1 - 3 pm

**Session - 1
Assessment
Criteria**
Dr. Smita Asthana
IQAC Coordinator
Dean Academics
St. Ann's College for
Women

**Session - 2
Data
&
Documentation**
Mrs. Srikala
A&E Coordinator, IQAC
Head, Dept. of
Statistics
St. Ann's College for
Women

Registration fee - 100/-
GPAY - 780667193

CLICK HERE TO REGISTER

BLENDED MODE



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Technical Sessions

Day 1: 22/11/2022: 1.30 - 3.00 pm	
Time	Event
1.30 pm	Welcome Note Dr. Sr. P. Amrutha, Principal, St. Ann's College
1.35 pm	Preamble of the Seminar Dr. SmitaAsthana, IQAC Coordinator, Dean, Academics, St. Ann's College
1.40 – 2.50 pm	Keynote : A Grade Forward – Quality Enhancement Mrs. Y. Bhanusree IQAC Coordinator, VNRVJIET, Hyderabad
2.50 – 3 pm	Q & A
3 pm	Vote of Thanks

Day 2 : 23/11/2022: 1.00 - 3.30 pm	
Time	Event
1.00 pm	Prayer
1.05 – 2 pm	Technical Session 1: Assessment Criteria Dr. SmitaAsthana, IQAC Coordinator, Dean, Academics, St. Ann's College for Women
2 – 2.05 pm	Q & A
2.15 – 3. 10 pm	Technical Session 2: Data & Documentation Mrs. Srikala, Addl. Coordinator - IQAC Head, Dept. of Statistics St. Ann's College for Women
3. 10 pm	Q & A
3. 15 pm	Reflections
3.30 pm	Vote of Thanks & National Anthem



4. 5 Day National Level FDP on Recent Trends in Commerce and Industry, 28-11-2022 To 03-12-2022

<p>St. Ann's College for Women (Autonomous), Affiliated to Osmania University Re-Accredited 'A+' Grade by NAAC (3rd Cycle), CPE By UGC ISO 9001:2015 & ISO 14001:2015 Mehdiapatnam, Hyderabad - 500028</p> <p>IQAC & Department of Commerce</p> <p>In Collaboration With</p> <p>IQAC & Department of Commerce, St. Pious X Degree & PG College for Women Affiliated to Osmania University Re-Accredited with 'A+' Grade by NAAC ISO Certified 9001:2015 Srinagar Colony, Madhuraiah Hyderabad - 500076</p> <p>NATIONAL LEVEL FACULTY DEVELOPMENT PROGRAM (FDP)</p> <p>On</p> <p>"RECENT TRENDS IN COMMERCE & INDUSTRY"</p> <p>28TH NOV TO 03RD DEC 2022</p> <p>5:00 PM TO 7:00 PM</p> <p>Organizing Committee</p> <p>St. Ann's College for Women, Mehdiapatnam, Hyderabad Mrs. T. Anuradha Head, Dept. of Commerce Contact: Dr. Suresh Reddy @ 7093394209</p> <p>St. Pious X Degree & PG College for Women, Madhuraiah Hyderabad Mrs. C. Mani Lakshmi Head, Dept. of Commerce Contact: Mrs. L. Srinivasamma @ 7041234725</p>	<p>Chief Patron Dr. S. P. Reddy St. Ann's College for Women, Mehdiapatnam, Hyderabad</p> <p>Patron Dr. Suresh Reddy St. Ann's College for Women, Mehdiapatnam, Hyderabad</p> <p>Chief Guest Mr. S. Srinivasulu Reddy St. Pious X Degree & PG College for Women, Madhuraiah Hyderabad</p> <p>Guest Speakers</p> <p>ISA & ACCA: Financial Analytics Mr. Srinivasulu Reddy Mr. Srinivasulu Reddy Mr. Srinivasulu Reddy Mr. Srinivasulu Reddy</p> <p>Recent Marketing Trends & Strategy Mr. Mahesh Reddy Mr. Mahesh Reddy Mr. Mahesh Reddy</p> <p>Talking Climate Crisis: Challenges & Solutions Mr. Mahesh Reddy Mr. Mahesh Reddy Mr. Mahesh Reddy</p> <p>Accounting & Finance - Journey from Chartered Accountant to CFO Mr. Mahesh Reddy Mr. Mahesh Reddy Mr. Mahesh Reddy</p> <p>INDIA - The Journey so far and Export After India Mr. Mahesh Reddy Mr. Mahesh Reddy Mr. Mahesh Reddy</p> <p>Changing Scope of Audit Mr. Mahesh Reddy Mr. Mahesh Reddy Mr. Mahesh Reddy</p> <p>CLICK HERE TO REGISTER</p>
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Report

The Department of Commerce in collaboration with IQAC and Department of Commerce, St. Pious X Degree & PG College for Women organised one week National Level FDP on Recent Trends in Commerce and Industry from 28th November to 3rd December 2022. The Conference started with a formal welcome by the coordinator Mrs. T. Anuradha, followed by Prayer and welcome address by Dr. Sr. P. Amrutha, Principal St. Ann's College for Women. The Presidential address was given by Dr. SmithaAsthana, Dean Academics & IQAC Coordinator, St. Ann's College for Women. Mrs. Suma Reddy, Co-ordinator, MANASA spoke about the preamble of MANASA and Mrs. T. Anuradha, Head Dept. of Commerce gave insights about the FDP.

Day 1: Topic - RPA&ABCD : Financial Analytics

The resource person Mrs Kiruba Nagini spoke in detail about Intelligent Automation system, Intelligent Capture, Intelligent Process Automation, Customer Communication Management, Automated retention/ destruction of records. Preventive maintenance, Development tools for Blockchain, Development Platform for Blockchain, Security issues related to Blockchain, Cryptocurrency and future of Data Analytics

Day 2 : Topic – Digital Marketing Trends & New Age Education, Leadership & Careers

The resource person Mr. Mahesh Balakrishnan explained in detail Digital Marketing,

Ed Tech Trends – uses- Gamification, flexibility, Virtual reality, augmented reality, Digital Assessment etc,

Day 3: Topic – Tackling Climate Crisis- Challenges & Solutions

The resource person Mr. Vijay Kumar Machcha spoke about Climate changes, Causes of Climate change, Effects of Climate change, Consequences of Climate change, our responsibility as an individual, Society, Organisation and Country to reduce Climate change.

Day 4 : Topic – IndAS- The Journey so far and Impact across Industries – DoubleEntry Solution

Classroom to Corporate

The resource person CA. Akhil Kapadiya explained in detail IndAS, IFRS, IndASvsIFRS and Key areas of Impact. The second resource person CA. KV Ramachandra Rao spoke about Commerce education in India, Survey and feedback from companies and Gap & way forward with examples.



Day 5: Topic – Changing Scope of Audit & Current Issues

The resource Mr. P. SaiManikanta explained Current procedures usually followed in audit of Financial Statements, Automation and Audit- Focus on test of systems rather than test of details (CAAT), Blockchain Technology and its impact on Auditing, Cryptocurrencies – challenges when Auditing them, Data Analytics & Audit (ADA) and Challenges in Audit due to Covid.

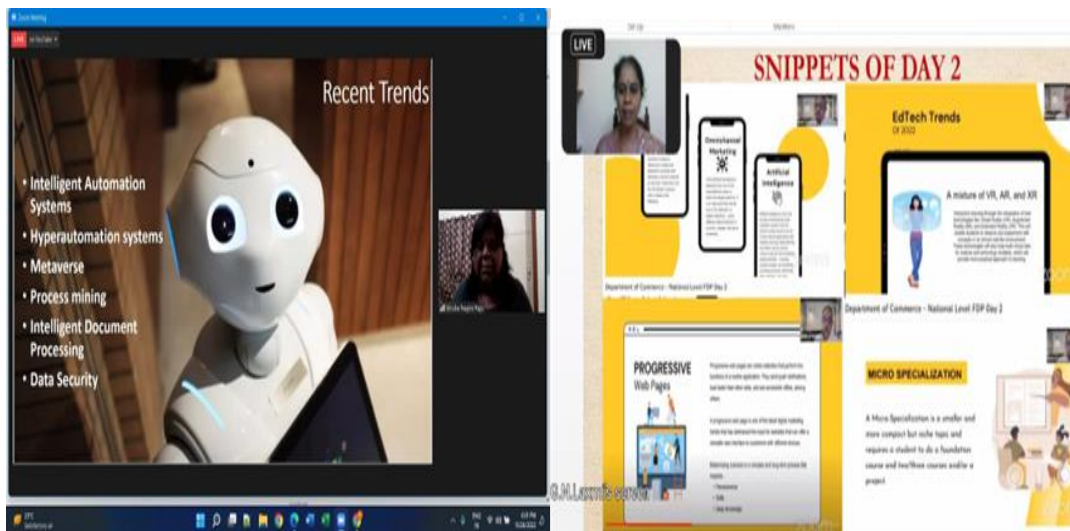
Day 6: Topic – Metamorphosis of Data Security

The resource person MrsKirubaNagini spoke about Data security, Information security, Cyber security, Cloud security and Recommendations for Risk Mitigation.

The one week FDP concluded by a brief report and Vote of Thanks by Mrs. G. Naga Laxmi, Head Dept. of Commerce, St. Pious X Degree & PG College for Women.

Expected Outcome:

- Bridge between the industry and academic institutions to appraise their knowledge and to impart techniques.
- Human centric solution, challenges and prospective research areas.
- Enhance skills for academic growth and make conducive for research activity.
- Current vision of the Industry.





5. Seminar on Good Laboratory Practices and Applications of ICT on 01-12-2023

St. Ann's College for Women (Autonomous)
IQAC Report
Seminar on Good Lab Practices (GLP) and Applications of ICT
01-12-2022



Registration Link

<https://forms.gle/SbR9Cpqj2cQFIAS9E>



సెషన్ I
12.30pm to 1.30pm
Dr. P. Satish Kumar,
MSc (PhD),
Department of Chemistry,
Government Degree College,
Subotpet



సెషన్ II
1.30pm to 2.30pm
Mrs. Rajeshwari,
MCA, B.Ed
Department of Computer
Science, St. Ann's College
for Women (Autonomous)

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Internal Quality Assurance Cell (IQAC)
 Organizes
A Seminar on
"Good Laboratory Practices (GLP)"
and
"Applications of ICT"
 Target Audience – Support Staff of UG and PG Departments
1st December 2022
Timing – 12.30pm to 2.30pm
Venue – AV Room

రిజిస్ట్రేషన్ లింకు

<https://forms.gle/SbR9Cpqj2cQFIAS9E>



సెషన్ I
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ఇంటర్నల్ క్వాలిటీ అసూరెన్స్ సెల్ (IQAC)
ఆధ్వర్యంలో
సదస్సు
"గుడ్ లాబరేటరీ ప్రాక్టీసెస్ (GLP)"
మరియు
"అప్లికేషన్స్ ఆఫ్ ICT"
 లక్ష్య ప్రక్షేపణ-UG మరియు PG విభాగాల సిబ్బందికి
 సిబ్బంది
1st డిసెంబర్ 2022
సమయము- 12.30pm to 2.30pm
స్థలము - AV రూమ్



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Quality Connect

Internal Quality Assurance Cell (IQAC) has organised a Hands on Training Session titled as " **Seminar on Good Lab Practices and Applications of ICT**" on **1st December 2022** at **AV Room** for Support staff of UG and PG Departments from 12.30pm to 2.30pm.

The Seminar was Inaugurated by **Dr.Smita Asthana** , *Dean Academics and IQAC Coordinator*, **Dr.Srikala** , *Addtl. IQAC Coordinator and Head Department of Statistics* along with the invited Guest Speakers - **Dr.P.Sateesh Kumar** and **Mrs.Rajeshwari**.

The seminar began with opening remarks by Dean Academics and IQAC Coordinator - **Dr.Smita Asthana**.

Session I

Topic - Good Lab Practices by Dr.P.Sateesh Kumar, Assistant Professor , Govt.Degree College , Siddipet.

The Session was Commenced by Green Greetings to Dr.P.Sateesh kumar followed by Introduction of Speaker by **Dr.Tasneem Jahan**, *Member IQAC and Head Department of Zoology*.

Dr.P.Sateesh kumar provided valuable insights on effective Lab Practices while being in Science Labs dragging the attention of the lab staff towards safety measures, Precautions when handling chemicals for the well being of support staff with numerous examples on safety , Risk and Exposure.

The Seminar was highly informative with regard to safety , hazards and risk management .

To bridge the language gap, the speaker explained in English and simultaneously translated into Telugu Language.

Indeed the talk was very effective for the benefit of support staff.

The session was concluded by the "Vote of Thanks" to the Speaker by **Ms.Nazia Fathima** , *Member IQAC , Assistant professor , Department of Chemistry*.



Lecture by Dr.P.Sateesh Kumar, Department of Chemistry , Govt. Degree College

Session II - Venue - Computer lab

Topic - Application of ICT by **Mrs. Rajeshwari**, MCA,BEd
 Assistant Professor , Department of Computer science,
 St. Ann's College for Women(Autonomous), Member IQAC

As ICT have made it possible to have fast access to, and sharing of, information allowing refined ways of doing work in real time more efficiently and effectively.

In this Regard , The Hands on Training session was taken up by Mrs.Rajeshwari.

The enlightening session was very useful and informative mainly focusing on the importance and benefits of using technology at the workplace .

The Wide spectrum of ICT Applications were presented and by Hands on Training the attendees were taught Ms Office applications in administration.

The session concluded by the "Vote of Thanks" to the speaker by Dr.Tasneem Jahan, Member IQACand HOD,Zoology.

St. Ann's College for Women(Autonomous)
IQAC Report
Seminar on Good Lab Practices(GLP) and Applications of ICT
01-12-2022



Lecture by Mrs.Rajeshwari , Department of Computer Science , St.Anns College



Hands on Training session on Applications of ICT

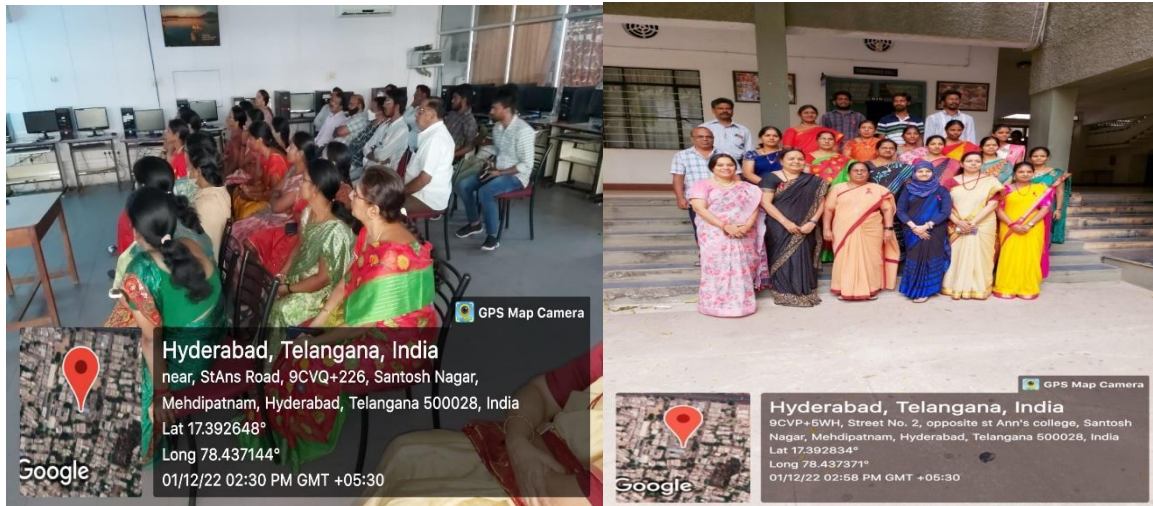


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Quality Connect



6. Orientation Session on Mentorship for Faculty (01-12-2022)

Resource person: Dr. Smita Asthana, IQAC Coordinator, St. Ann's College for Women IQAC has conducted an orientation session to student mentors of the college, who are allotted a set of students for mentoring. She impressed upon the participants that a Mentor role is very significant in student's progression. She mentioned that mentoring is necessary for slow and advanced learners equally. Mentoring will help them to expand their views and horizons, aid the students in goal setting, analyze their decisions or options. As students are from diversified backgrounds, they may be in need of 1-1 interaction and attention. Mentoring is the way to give that to students. Mentors should have genuine and sincere intention to render support to mentees. Be open to sharing their experiences honestly and efficient in identifying and developing their skill, have positive listening, give constructive feedback, and stimulating reflections. This will help mentee students to unravel their potential, come over any difficulties. In this process, mentors are expected to meet their mentees regularly, maintain a record of the meetings and discussion. Meet or call parents also and update them about their ward's progress or any other issues.





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7. 5 Day National Awareness Drive on Pollution Control in Collaboration with IIC, IQAC, Organized by Department of Chemistry (05-12-2022 to 09-12-2022)



To commemorate the national pollution control day IQAC, IIC and the department of chemistry organized 5 day national awareness drive on pollution control, conducted from 5th December to 9th December. Pollution is the introduction of the harmful materials into the environment; these harmful are called as pollutants. These are created by human activities, such as trash or runoff produced by factories. Pollutants damage the quality of air, water, and land. Pollution prevention is a practice that reduces, eliminates or prevents pollution at its source. The rapid increase in the rate of pollution thereby decreases in the health condition of living organisms. It has become obligatory to prevent, stop and bring an end to the pollution. To create awareness about the necessity to end pollution and moving clean and green life .The department of chemistry had conducted a guest lecture on the first two days.

DAY 1:

Guest lecture by resource person - Dr. V. Himabindhu, Ph.D, Professor, JNTUH · Centre for Environment.

The guest lecture was on environment management. An environmental management system (EMS) is "a system and database which integrates procedures and processes for training of personnel, monitoring, summarizing, and reporting of specialized environmental performance information to internal and external stakeholders of a firm. It was a very informative lecture. Wherein we were enlightened about the measures to control the pollution and conserve the environment



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DAY 2:

Guest lecture by resource person - Farida Tampal, State Director, WWF-India

The guest lecture was on Vulnerability of wild life to pollution, by resources person Farida Tampal, state director WWF-India .The lecture was on the ill effects of Pollution animals. We were acknowledged about the ways, necessity and the importance of the fauna in maintaining the diversity, the ways to stop harming the animals through various acts of Pollution by humans.

DAY 3:

Poster making competition on Environmental Awareness

By the means of poster, awareness was brought about environmental pollution measures. There was an active participation by the students

DAY 4:ECO rap

Youth was enlightened about the causes and measures of pollution in the proactive way. There was an active participation by the students

DAY 5:ECO reels

The students enlighten the event by preparing short films, reels and performing skits.

CONCLUSION:

Pollution control protects the environment by conserving, protecting natural resources, saving wild life strengthening economic growth through more efficient overall development. We were exalted to have with us the guest lecturers for bringing us in the light of knowing the significance of Pollution control and enlightening us with measures to be followed moving to Clean ,green and safe life .The students were enthroned to be a part of the guest lectures and participating in the competitions held .The participants and the students thanked the department of chemistry lecturer for providing them with an opportunity to engage in various competitions and being a part of spreading awareness.

The event was successful by the active participation of students, volunteering by the SQAC members (Tuba Mateen,JameemaNashath, Meenakshi) and the organization.





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Quality Connect



8. Two Days Seminar on Quality Enhancement in Research- IPR Issues and Academic Identities(09-12-2022 To 10-12-2022)



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TWO DAY SEMINAR ON
**Quality Enhancement in Research-
 IPR Issues and Academic Identities**

Jointly Organized by
**Research Cell & Library
 Science Dept**
In Collaboration with
IQAC





Day 1 speaker: Dr. Khairunnisa Amreen,
 Young scientist- ICMR-DHR, Dept. of EEE,
 BITS-Pilani, Hyderabad Campus, India
Day 2 speaker: Mr. K. Siva shankar
 Assistant Librarian @IIT HYDERABAD

CHIEF PATRON
 Dr. Sr.P. Amrutha
PATRON
 Dr. Smitha Asthana

CONVENER
 Dr. V. Venugopal Rao,
 HOD of Genetics
CO- ORGANIZER
 Ratnakumari

All the Faculty members are Invited

DATE: 9th and 10th December, 2022
TIME: Day 1- 1:30pm-2:30pm
 Day 2- 11:00am-12:00pm
VENUE: AV ROOM



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Quality Connect

REPORT

Objective: To enhance quality in research through IPR and academic identities.

On day 1 Dr. Khairunnisa Amreen started her presentation with an introduction on Intellectual property rights followed by classification and characterisation of different types of IPR, viz, Patents, trademarks, copyrights, and trade secrets

She explained the types of trade marks in Indian scenario. She discussed about trade mark registration, infringement, benefits of trademarks, whereas copy rights were concerned she focused on copy right application and duration, copy right grant procedure. Later she has thrown light on patents and their types, stages of filing procedure.

Day 2 speaker Siva Shankar Kimidi started his lecture with an intro to academic identities and their purpose in the updation of publications in research data bases and calculation of h-index which is the need of the hour for different accreditation processes. He explained publishing cycle and databases viz., Scopus and web of science. He practically demonstrated the web pages of Scopus and other databases with utility menu features and how to access them with identifiers and the challenges faced while the process goes on.

Faculty members of different disciplines are benefitted in terms creating academic identities and knowledge about classification and filing of patents.





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Quality Connect

9. Emerging Role of Administrative Staff in Higher Educational Institutions on 11-02-2023

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INTERNAL QUALITY ASSURANCE CELL (IQAC)
IS ORGANIZING A SESSION ON
"EMERGING ROLE OF ADMINISTRATIVE STAFF IN HEI'S"

Session I:-
ROLE AND EFFECTIVENESS OF ADMINISTRATIVE STAFF IN HIGHER EDUCATIONAL INSTITUTIONS

Session II:-
ICT TOOLS AND DOCUMENTATION

Date: 11 Feb 2023

SPEAKERS:

MR. K. SRINIVAS RAO
Manager - Academic Administration
GITAM - School of Business
Hyderabad

MS. APARNA BULUSU
Assistant Professor
Department of Computer Science
St. Ann's college for women,
Mehdipatnam, Hyderabad

Time: 10:30am-11:30am
Venue: DSA Room

Time: 11:30am-12:30pm
Venue: Computer Lab

Registration link:-
<https://forms.gle/eS1Uy9RnqacrbEN79>

Report

Session I: Resource Person- Mr. K.SrinivasRao, Manager Academic Administration

GITAM- School of Business Hyderabad.

The role of Administrative Staff in HEI's is immense as administration plays an important role in the efficient functioning of educational institutions. The resource person Mr. K.SrinivasRao, Manager Academic Administration GITAM- School of Business Hyderabad, gave insights into "Role and Effectiveness of Administrative Staff in Higher Educational Institutions. The session focused on Key aspects of the roles, responsibilities and challenges in administration. The resource person enlightened the participants on Performance, new policies, job rotation etc. The session was very informative and thought provoking.



Session II ICT Tools and Documentation



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Resource Person: Ms. Aparna Bulusu, Asst. Professor, Department of Computer Science

St. Ann's College for Women, Hyderabad.

The resource person enlightened the participants on ICT Tools and Documentation. The session focused on various ICT tools for effective Administration. The topics covered include Google Workspace, Microsoft Office and Online tools. The resource person shared insights into advanced options in Gmail like scheduling emails for a future date, forwarding to new mailboxes etc. Collaborating on projects using Google drive, directly scanning documents to drive and organizing data efficiently on Google drive was also covered. Other features covered include Usage of various web services for merging and splitting of docs, compressing data.



★ Orientation programs on quality issues for teachers and students

S.No.	Month and Year	Orientation programme on quality issues for teachers and students organised by the institution, Date (From -To) (DD-MM-YYYY)
1.	02-07-2022	Faculty Induction & Orientation Program
2.	14-07-2022	Virtual Orientation Programme about Inter Disciplinary Courses (IDC) to Under Graduate III year students
3.	20-07-2022	Orientation Programme about Skill Enhancement Courses (SEC) to Under Graduate II year students
4.	01-09-2022 & 02-09-2022	Induction Program for Under Graduate I Year Students R22 Batch – 2022-2023



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5.	09-09-2022	Co-Curricular Activities(CCA) Orientation Programme for Under Graduate I Year students
6.	13-09-2022	Skill Oriented Courses (SOC) Virtual Orientation Under Graduate I Year students
7.	26-11-2022	Orientation Session on Telangana Academy for Skill and Knowledge (TASK)

1. Faculty Induction & Orientation Program on 02-07-2022



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Report

Faculty Induction and Orientation programme

July 02/22

Induction cum orientation for faculty members who joined St. Ann's College during the Academic years 2020-21 and 2021-22. It was held on July 02, 2022. The program started with prayer, Lamp lighting and address by Sr. P. Amrutha, principal, followed by introduction of the first speaker Dr. Ranjani, vice Principal Nizam College who was then invited to enlighten the new faculty on the topic **Professional Ethics for teachers** followed by interaction of the participants with the speaker during the tea break.

The second session on **Code of Conduct** was managed by Dr. Meena Patangay, Dean Administration at St. Ann's College. Total participants at the orientation were 42 and a feedback form was circulated to get to record participants' response and comments. Both the sessions were well received by the participating faculty and the induction program was concluded with vote of thanks and National Anthem.



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2. Virtual Orientation Programme about Inter Disciplinary Courses (IDC) to Under Graduate III year students on 14-07-22.

Virtual Orientation was given to the students through voice over recording about all IDCs. IDC registrations were made using Google form. Around 1000+ responses had been received. All the students had been instructed about the importance of the course, attending classes regularly and completing assignments on time. The interdisciplinary courses have been designed by incorporating topics from

across multiple disciplines. Commerce students can opt for courses offered by Arts, languages or Science Departments and vice versa. The students opt for one compulsory course in Semester-V from a different field of their study area which fetches them additional credit.

The Languages and Social Sciences offers courses which enable students in improving their Creative writing, Spoken language skills, anchoring techniques and are of help in working for media. They also aid in developing an interest in journalism, an exposure to Indian Constitution and Human rights and awareness about Governance structures and state economy.

The Commerce and BBA departments offer courses on Talent and Knowledge Management, Investment management, Computerized Accounting packages, Ecommerce, Project Management



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and Managerial Communications. These courses educate the students on various investment policies, business models and basic accounting skills.

Biological sciences impart practical training in home gardening, women health, basic concepts of nutrition and also advanced topics like plant Tissue culture, health biomarkers and medical billing.

Physical Sciences deal with basic Mathematical and Statistical concepts, Open source software tools and Practical Digital photography courses.

The Department of Journalism has started a new course, "News Reading and Anchoring".

The courses offer hands-on training and involve project work and practical assignments.

List of IDC Courses being offered – 2022-23

S No	Department	Course	Faculty	Email
1	Arabic	Functional Arabic	MsNishath Fatima	nishathfatima76@gmail.com
2	BBA	Project Management	MrBharadwaja	bharadwajkasuri@gmail.com
3	BBA	Managerial Communication	MsSucharita	bbm.stanns@gmail.com
4	Biochemistry & Genetics	Health and Biomarkers	Dr. Venugopal & MsSylaja	sylaja.mekala@gmail.com
5	Biotechnology	Plant Tissue Culture	Ms. Sushma & Ms. Kethura	biotechnologystanns@gmail.com
6	Botany	Home Gardening and Landscaping	MsRoja & Dr. Ushasri	rojajayaraj9@gmail.com
7	Chemistry	Research Methodology	Ms.Aphia Mary & Ms. Soumya	sowmyadevi123@gmail.com
8	Commerce	Talent and Knowledge Management	Ms. J.P. Bharathi	jpbharathi.hyd@gmail.com
9	Commerce	Computerized Accounting	Ms.Pranathi	pranathi.goud@gmail.com



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10	Commerce	E Commerce	MsSanthoshiRupa	santhoshi.rupa@gmail.com
11	Computer Science	FOSS tools	MsAparnaBulusu	aparnabulusu79@gmail.com
12	Economics	Telangana Economy	MsSuneethaEsampalli	stanns.clg@gmail.com
13	English	Creative Writing	MsSunita David	annenglishdept@gmail.com
14	Hindi	Advertising & Creative Writing in Hindi	Ms. Archana	jhaarchana18@gmail.com
15	History	South Indian Heritage	Ms. Meeta Joshi	jmeeta02@gmail.com
16	Journalism	News Reading and Anchoring	Ms. Bharathi	shailibharathi@gmail.com
17	Mathematics	Mathematics for Competitive Exams	Ms. BalaSowjanya	gbalasowjanya@gmail.com
18	Microbiology	Microbiology for Health and Wealth	Dr. Swapna & Ms. Naveena	microbiology.stanns@gmail.com
19	Nutrition	Needful Nutrition	Ms.PhaniKumari & Ms.Nasreen Begum	appnutrition.stanns@gmail.com
20	Physics & Electronics	Digital Photography	Ms. Jaya	jaya.physicselectronics@gmail.com
21	Political Science	Politics of Development	Ms. Bhramarasree	alunglongvah18@gmail.com
22	Political Science	Indian Constitution	Ms. LungmilaLongvah	alunglongvah18@gmail.com
23	Psychology	Positive Psychology	Ms.Sritha	sraithanandiraj@gmail.com
24	Public Administration	Good Governance	MsLavanya	st.annspub.adm0702@gmail.com



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Orientation has highlighted the following points to the students:

1. Importance /Significance of Skill Enhancement Courses(SEC)
2. List of SEC Courses Offered by Departments
3. SEC Courses Objectives & Outcomes
4. Details of SEC Course Coordinators
5. General Details (Time table & Attendance Rules)
6. Evaluation Scheme of the Courses
7. Registration Process



4. Induction Program for Under Graduate I Year Students R21 Batch – 2021 2022 on online classes on 01-09-2022 and 02-09-2022

Report

St. Ann's College for women as a part of college tradition conducted an induction program for first-year students on Sept. 1st and Sept. 2nd, 2022. Sr. Principal Dr.P.Amrutha addressed the gathering by sharing the extraordinary performance of the college in past years and also about the International & National Seminars and Conferences, Guest lectures, Workshops, Training programmes organized by the college. She also added Placements, Sports and the importance of attendance in college.



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Dean Administration Mrs.MeenaPatangay explained about the foundation of the college and also about the courses offered in different streams in St. Ann's. She also briefed about the Value Enrichment Courses, i.e., AECC, CCA, SOC, COC, IDC and also about infrastructure of the college, competitions, AnnoFesta, Library, NRC, CWS, Health Centre, Gym, etc.

Mrs. D.Srikala, spoke about NAAC, IQAC, Autonomy features, Semester System, i.e., choice-based credit system and the details regarding total number of credits given in semesters as well as extra programs like NPTEL and ALP.

Mrs. Vijayavalli, and Mrs. Jyothi, Assistant Controllers of Examinations gave details regarding the evaluation and grading system of semester examinations and also about the marks and timings for internals, practical's and ESE. Details about the examination rules and importance of Non-Core Courses were given.

Dean, Student Affairs - Mrs. Mahita and Dr. Santoshi Misra spoke about various student facilities like Drushya – digital recording studio, Media studio, Health centre, NRC, Diet counseling cell, Student clubs, i.e., Cheers, Eco, Dhruva, Equinox, Rotaract, Science clubs and St. Ann's consumer cell and also student services like student counseling cells, student mentorship, financial assistance, SQAC, anti-ragging and the expectation of punctuality, discipline, cleanliness, etc. They stressed upon the importance of the code of conduct and importance of being regular to the college and participating in all the activities conducted by departments, cells, clubs and committees and unleash their full potential.





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5. Co-Curricular Activities (CCA) Orientation Programme for Under Graduate I Year students on 08-09-2022

Presented by: AM Sylaja, CCA Coordinator

CCA courses are Choice Based and part of AEC. It's a compulsory course allotted in the time table. It is a two semester course offered in First year Semester 1&2. Every student has to participate in one of the CCA courses for two semesters to earn 2 credits.

Evaluation pattern: 15 marks through Continuous Internal Assessment

CCA orientation was organized for all first-year students in the auditorium

Venue: Auditorium

Attended by: First year Students of all combinations BA, B Com, BSc, BBA, all CCA course coordinators, Class In charges of First year all combinations



Students are oriented towards the importance of co- curricular activities in their curriculum and how it is built into the curriculum as NCGPA courses. Upon completion of these course spread over two semesters in their first year, they will be awarded 2 credits. Every course detail like the objectives, outcomes and highlights are presented. End Semester Exam, internal assessment and Evaluation pattern of the respective courses are also discussed.

Then the registration process is explained, Course wise seat allotments, eligibility guidelines are explained to students.

CCA Registration 2022-23

Guidance was given for online registration form filling

Registration date and time: For the year 2022-23 Registrations were done online through google form .The registration link was made available on the website and teachers monitored the registration process by coordinating with students on whats app groups Total students enrolled :1042

The screenshot shows a Google Form titled "CCA Registrations 2022-23". The form is displayed on a mobile device interface. At the top, there are navigation options: "Questions", "Responses" (with a count of 680), and "Settings". The form content includes:

- Title:** CCA Registrations 2022-23
- Description:** (Co-Curricular Activities) St. Ann's College For Women(Autonomous), Affiliated To Osmania University Accredited 'A+' Grade by NAAC (3rd Cycle), College with Potential for Excellence by UGC Mehdipatnam, Hyderabad -500 028
- Field 1:** Email *
Valid email
This form is collecting emails. [Change settings](#)
- Field 2:** Enter your Hall Ticket Number *
Please enter your correct 12 digit Hall Ticket Number without any spaces or hyphens

On the right side of the form, there is a vertical toolbar with icons for adding, deleting, and other form editing actions.



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CCA classes

After Registrations, classes were held on every Thursday from 1.20 to 2.45 pm in allotted classrooms. Internal assessment activities are done for 15 Marks, and for ESE -Activity based Projects are allotted to students and on completion and presentation of their project, they are evaluated for 35 Marks, with a Grand total of 50 Marks.

After Registrations ,classes were held online on every Friday from 3.00 to 4.30 pm through Gmeet Platform Internal assessment activities are done for 15 Marks, and for ESE -Activity based Projects are allotted to students and on completion and presentation of their project, they are evaluated for 35 Marks, with a Grand total of 50 Marks.





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6. SOC Orientation Programme for Under Graduate I Year students on 13-09-2022

The stream wise timetables were circulated to students along with GMeet links before the commencement of online classes. SOC orientation for all I year students was conducted in Auditorium which enlightened the students with the courses available, its objectives, Rules and regulations, Registration process, Evaluation and Credit points. Introduced SOC In-charges so that the students get acquainted with the concerned members for any further clarification.



7. Orientation Session on Telangana Academy for Skill and Knowledge (TASK) on 26-11-2022

Venue: AV Room

Timings: 10:00am to 12:00pm

Resource Person: Ms.P.Prashanthi, Assistant Professor, Department of MCA.

St. Ann's College for Women organized an orientation programme for the final year students both UG and PG. The major objective of the programme was to make students aware of TASK benefits on Online sessions, Registration, Placements, Mentorships and Career counseling.

Discussed about how to get registered through Online and explained about the benefits.

Key points are:

- To bridge the gap between students & Companies.
- To aware the students about the TASK and inform the students about the sessions organized
- To prepare the students about their career goal & how to work on it.
- To involve and learn about the career development process and develop their skills.
- To create awareness about the various sessions organized by TASK which helps the student for their overall development?
- To create awareness among students about the professional etiquettes.

- To promote the students for enhancing their skills & learn about the various innovative ways to enhance their career.



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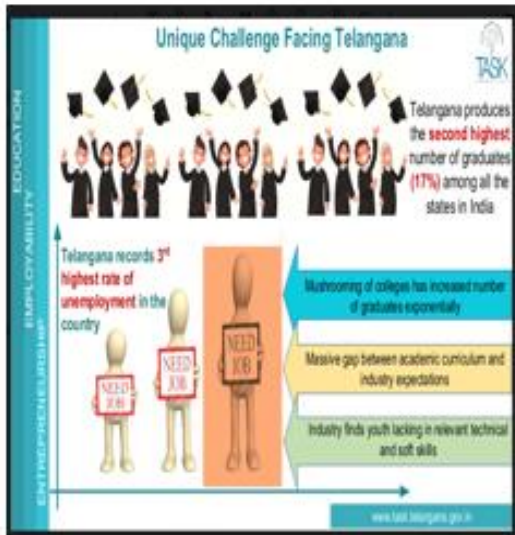
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Outcome of the Event: By the end of the session, the students understood how to get registered for TASK and to attend the online/Offline sessions organized by TASK.
The session concluded with queries and interactive activities to students.

Glimpses:



Principal
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