

St. Ann's College for Women

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CRITERION - VI

GOVERNANCE LEADERSHIP AND MANAGEMENT

6.5 Internal Quality Assurance System



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6.5.2 Example of Institutional Reviews and implementation of teaching learning reforms facilitated by the IQAC

6.5.2 Additional Information

Example 1 Annual Academic & Administrative Audits (AAA)	Internal Academic & Administrative Audit - schedule and report
	Coffee with coordinator - schedule and report
	External Audit - schedule and report



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Example1: Annual Academic & Administrative Audits (AAA)

Internal Academic & Administrative Audit

Internal Audit Schedule

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 Internal Quality Assurance Cell

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Schedule of Internal Academic Audit 2022-23

Date : 01-05-2023

NOTICE

The Heads of the Departments are informed to note down the schedule of Academic Audit and get ready for the same.

Department/s	Sign	Date	Audit Team Members	Sign
Economics		06/05/2023	Dr. Mary Francina	
History			Ms. Kavitha	
Public Administration		06/05/2023	Dr. Tasneem	
Psychology		10/05/2023	Ms. Supriya	
English	02/05/2023	06/05/2023	Dr. Suma	
Arabic			Ms. Pushpalatha	
Political Science		08/05/2023	Dr. Santoshi Misra	
Journalism			Ms. Keerthi	
BBA		08/05/2023	Dr. Usha Shri	
M.Com.			Ms. Saba	
French		09/05/2023	Dr. Tasneem	
Sanskrit			Ms. Nandini	
Telugu		09/05/2023	Dr. Santoshi	
Hindi			Ms. Indira	
MCA		09/05/2023	Dr. Bharadwaja	
MBA			Ms. Sujatha (Chemistry)	
Computer Science		10/05/2023	Ms. Nishath	
Mathematics			Ms. Sujatha (BBA)	
Chemistry (UG & PG)		10/05/2023	Dr. Mahitha	
			Ms. Bhramara Sri	
Physics & Electronics		11/05/2023	Dr. Venugopal Rao	
Statistics			Ms. Saritha	
Commerce (UG & PG)		11/05/2023	Dr. Mary Francina	
			Ms. Kavitha	
Nutrition		11/05/2023	Dr. Sarala	
			Ms. Suvarchala	
Botany		11/05/2023	Dr. Meena Patangay	
Microbiology			Ms. Nishath	
Genetics		11/05/2023	Ms. Sunitha David	
Zoology			Ms. Shylaja	
Biotechnology		11/05/2023	Ms. Jyothi	
Biochemistry			Ms. Sowjanya (Commerce Dept.)	
Administrative Office		10/05/2023	Dr. T. Anuradha	
			Dr. D. Sukra	

PS: Heads please coordinate with visiting teams about mutually convenient timings

Principal
 St. Ann's College for Women
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Internal Academic Audit Report 2022-23



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INTERNAL ACADEMIC AUDIT REPORT 2022-23

Internal audit was conducted from 6th to 12th May 2023. A committee of auditors was constituted by IQAC comprising of members of IQAC, heads of the department and senior faculty of the college. Being the NAAC inspection year the auditing team was instructed to verify the current files along with the filing for previous years i.e. from 2018-2023. The team also identifies the Strengths and Areas of Improvements. The following are the observations made by the respective auditing teams:

- **Faculty of Languages:** Course profiles, teaching plans, Remedial and advanced learners details are updated and files related to ICT and mentorship needs to be updated by the faculty of Languages. 8 research articles and 3 books were published. 2 students were selected as dubbing artists. Various educational trips, environmental consciousness activities and special days were celebrated like Yoga Day and Unity Day. 18 extension activities were attended by faculty and 6 activities were organised. Highlights are identified as National level Workshops, Research and Literature Excellence Award for faculty and book publications. Areas of improvement are better presentation of data (files) of the departments and placements, authoring more books catering to the needs of students.
- **Faculty of Social Sciences:** Files related to program specific outcomes, advanced learners program and academic extension activities are well maintained. MoUs, placement and guidance for competitive exams can be

Smita Asthana
SMITA ASTHANA 14/5
Co-Ordinator
IQAC (Autonomy)
St. Ann's College for Women



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strengthened. Dept. of Journalism has organised two national seminars, visited three news channels and presented 4 research articles. Faculty as resource person is the highlight of History department. Electoral Literacy Club - "LAS ELECCIONES", Short films and Dhvani -NGO activities are the highlights of the Political Science department. More than 25 academic extension activities were attended by faculty of social science. Few files like student feedback, faculty as resource person and mentoring has to be updated for the current year.

Highlights are identified as Advanced Learner Program for students, Faculty as Resource Persons, Content preparation for courses under Odisha open university, UGC-SWAYAM MOOCs, Dhvani – NGO activities, Activities under counseling cell – Maithri, identifying the sources for Student Exchange Programs, Paper presentations, publications, Internships and Field Projects.

Areas of improvement are placements, student centric activities and methods.

- **Faculty of Commerce and Management:** 19 academic extension activities were attended by faculty and usage of ICT has progressed moderately. MDP organised for faculty and students and national competitions were the highlights of the Commerce department (PG). 12 guest lectures and 3 student training programs were organised and few faculty were involved in E Content development with Ambedkar Open University. 14 research articles and 1 chapter in book are published.

Smita Asthana

SMITA ASTHANA 14/5

Co-Ordinator

IQAC & Autonomy

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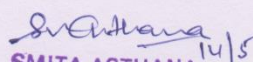
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Highlights are 87 student placements with highest annual package of Rs. 8.28 received by students of faculty of Commerce (UG). 13 students qualified state and other exams like GRE, CAT, TOFEL, SNAP etc. is the hallmark of BBA department. Files like student participation and feedback has to be updated by the departments of Commerce and Management.

- **Faculty of Life Sciences:** Life Sciences departments stand tall in research related activities – 20 research papers published in scopus/web of science/UGC CARE/ Peer reviewed journals, 1 patent awarded, 1 patent filed. Faculty received 4 awards, resource persons in 20 academic events, participated in more than 25 conferences, workshops, FDPs, Training Programs, etc. Two faculty members are serving as BOS members in academic institutions. Files are well maintained by most of the departments.

Highlights/Strengths are identified as research, students winning in national/city level competitions, innovative projects, animal album, student and faculty projects sponsored by NCERT/DBT/ARP. Sale of student prepared products – Herbal products, Saplings sale, Nutritional recipes (weekly sale), encouraging students to become entrepreneurs, internships under Research and Innovation Circle of Hyderabad (RICH), student paper publications and presentations.

Areas of improvement are faculty need to register in Ph.D. programmes, encourage students to move to higher studies in related subjects and identify employment opportunities in the respective subjects/areas.


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- **Faculty of Physical Sciences:** Faculty received 6 awards, published 1 patent and 13 research papers in scopus/web of science/UGC CARE/ Peer reviewed journals, presented 12 research papers, participated in more than 20 academic events and resource persons in as many as 10 academic events, co-authored 6 books with ISBN, student participation and winning prizes in National, City Level and Inter-collegiate competitions/Hackathons, internships and projects.

Highlights are student Startups, placements with highest CTC as Rs.10.5 LPA, student awards, YouTube lectures and consultancy for statistical data analysis.

Areas of improvement are career counseling, research projects, student training in relevant advanced technologies/software and activities related to environment protection – green practices.

- **MBA & MCA:** 4 articles were published in Scopus and UGC Care journal. 4 international & 2 national guest lectures 3 training programs 4 workshops 7 career counselling sessions were organised. 7 academic activities were attended and 4 research papers were presented at international conferences. ANNSTARS club received funding of Rs.1, 00,000 to conduct management club activities. National level student competition Infoquest and Hackathon were organised. Files related to student centric teaching methods need to be updated.

Highlights are Internships and Projects, use of ICT in teaching learning process.

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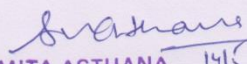


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Areas of improvement are Research, Consultancy, Training students in latest technologies

Follow up action

- Identify and establish collaborations and tie ups with biosciences industries to improve placements for the students of Life Sciences programs.
- Motivate/mentor the faculty towards research by organizing enriching programs – paper presentations, publications and projects, more so for Physical Sciences, Commerce and Management departments.
- Encourage the departments to organizing trainings/workshops in latest technologies for students.
- More frequent follow up of planned activities by the departments, committees and clubs and documentation as well.


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Internal Administrative Audit Report 2022-23

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4. Administrative Documents -UG

S.NO.	NAME OF THE FILE
1	Academic Calendar - OU & College
2	Admissions Lists - 2012 - 18* ✓ <i>Committee list Dec 22 23 ✓ Signat</i>
3	Admission Registers ✓
4	Annual Salary Statement - Aided & Un-Aided ✓
5	Affiliation Orders
6	College Prospectus & Hand Books ✓
7	College Starting G.O. ✓
8	College - No. of Working & Teaching Days ✓ <i>Signatures</i>
9	Faculty Profile ✓
10	Faculty Recruitment & Advertisement ✓
11	Faculty Workload - 2022-23 to be updated ✓
12	Foreign Students
13	Fee Register
14	College Magazines
15	Grant-in-Aid Certificate ✓
16	Government Order - Appointments under Compassionate grounds. ✓
17	Log Books - Seminar Halls & Auditorium
18	List of Courses & Programmes
19	M.H.R.D. ✓
20	Marks Registers
21	Medals - O.U. & College
22	National Festivals
23	Notices
24	New Courses
25	Staff Salary & Service Certificates - Aided & Un-Aided ✓

1. *Ammed* 10/5/2023 2. *Qistal* 10/5/2023

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26	Govt. Budget for Aided Salaries. ✓
27	O.U. Rules of Admission into Degree
28	Provision of College for conduct of Competitive Exams
29	Physically / Visually students particulars
30	Results
31	Staff - Class Incharges - 2012 - 18*
32	Staff Retirement ✓
33	Staff C.I.s Data & 100% Attendance ✓
34	Staff Service Registers - AIDED ✓
35	Staff Long Leaves ✓
36	Students Strength Particulars
37	Students T.C. & Bonafide Certificates - Outgoing Batches.
38	Students Caste Particulars ; Other States & N.R.I. Particulars.
39	Students Letters - Particulars
40	Scholarships
U.G.C. :	
41	Recognition under Sec.2(D) 7/12B & Mandate Form
42	XII Plan Period
43	Career Oriented Courses

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+ Administrative Students Documents -UG		P.G. FILES LIST - 2022-23	
S.NO.	NAME OF THE FILE	FILE NO	NAME OF THE FILE
1	Almanac	1	ACADEMIC CALENDER-OU & AUTONOMOUS - <i>2022 to be added</i>
3	Admission Registers <i>Parents Dates to be entered</i>	2	ADMISSIONS LISTS
5	Affiliation Orders	3	ADMISSION REGISTER
6	College Prospectus & Hand Books	4	AFFILIATION ORDERS
12	Foreign Students (2016 till date Nil)	5	A.I.C.T.E. APPROVALS
13	Fee Register	6	COLLEGE HAND BOOKS <i>to be added</i>
14	College Magazines <i>2022-23 to be filed</i>	7	COLLEGE STARTING G.O.
17	Log Books - Seminar Halls & Auditorium	8	COLLEGE - NO. OF WORKING & TEACHING DAYS
18	List of Courses & Programmes	9	FACULTY LIST <i>Date to be added</i>
20	Marks Registers	10	ADVERTISEMENT FILE <i>Paper cutting</i>
21	Medals - O.U. & College <i>(Year wise?)</i>	11	FEE REGISTER
22	National Festivals <i>(Contents)</i>	12	LIST OF COURSES & PROGRAMMES
23	Notices	13	MARKS REGISTERS <i>Provisional Certificates are maintained</i>
24	New Courses / Programmes	14	NATIONAL FESTIVALS
27	O.U. & Autonomous Rules of Admission into Degree	15	NOTICE FILE
29	Physically / Visually students particulars <i>(Small additions)</i>	16	O.U. RESULTS N/A
31	Staff - Class Incharges - 2014 - 21	17	RESULTS- AUTONOMOUS <i>2021-22 to be updated</i>
36	Students Strength Particulars	18	STAFF PARTICULARS
37	Students T.C. & Bonafide Certificates - Outgoing Batches.	19	STAFF SELECTION COMMITTEE MINUTES COURSE WISE
38	Students Caste Particulars : Other States & N.R.I. Particulars.	20	STAFF CL'S DATA
39	Students Letters - Particulars	21	STAFF LONG LEAVES
		22	STUDENT STRENGTH PARTICULARS
		23	STUDENTS T.C. BOOKS
		24	STUDENTS CASTE PARTICULARS
		25	STUDENTS PARTICULARS
		26	WORK DISTRIBUTION - ADMINISTRATIVE DEPT. <i>2021-22, 23 to be updated with big water</i>
		27	FEE STRUCTURE

1. Amee *10/5/2023* 2. Oriskal *30/05/2023* 1. Amee *10/5/2023* 2. Oriskal *10/5/2023*

+ Finance - Document Index	
S.NO.	NAME OF THE FILE
I	Acquittance Registers :
1	Un-Aided - Teaching - U.G. ✓
2	Un-Aided - Non-Teaching - U.G. ✓
4	Staff - M.B.A. ✓
5	Staff - M.C.A. ✓
6	Staff - M.Com. ✓
7	Staff - M.Sc. - Chemistry. ✓
8	Staff - P.G. Dip. In Nutrition & Dietetics & M.Sc. - Maths ✓
II	Bank Statements : <i>upto 31.3.2023 (U/A)</i>
9	Aided - General & Special ✓
10	General - Un-Aided ✓
11	Special - Un-Aided ✓
12	Maintenance ✓
13	P.G. Courses ✓
III	Cash Books : <i>Book etc</i>
14	Un-Aided - General ✓
15	Un-Aided - Special ✓
16	Maintenance ✓
17	Aided - General ✓
18	Aided - Special ✓
19	Annual Budget ✓

1. Amee *10/5/2023* 2. Oriskal *10/5/2023*



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20	Building Plans - Block wise	✓
21	College Land Documents	✓
22	College Medals - Fixed Deposits.	✓
23	Corpus Fund - Fixed Deposits	✓
24	Minority Certificate	✓
25	Governing Body Minutes	✓
26	E.P.F. - U.G.	✓
27	E.P.F. - P.G.	✓
28	Fee Structure - U.G. & P.G.	✓
29	Fee Concessions	*
30	Form - 16	✓
31	GSLI - U.G. & P.G.	✓
32	Professional Tax - U.G.	✓
33	Professional Tax - P.G.	✓
34	Rental Agreement for Canteen & Stationery	✓
35	Stock Registers U.G. & P.G.	'equipment' 'cri 4'

1. Ameed
10/5/2023



2. Sanjwal
10/05/2023



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Administrative Audit Report
2022 -2023

Date: 10/05/2023

Internal Audit Members:

1. Mrs.T.Anuradha, Head, Dept. of Commerce
2. Mrs. D.Srikala, Addl. IQAC Coordinator &Head, Dept. of Statistics

Summary of Report:

- Most of the files relating to administrative matters have been updated and preserved.
- Files which need Updation are admission committee, number of working & teaching days, faculty workload, admission register, college magazine, medals, provisional certificates (PG) and work distribution. This was duly informed to the respective administrative incharge personnel.
- Finance related files have been thoroughly checked and all are maintained well.

Follow up action:

➤ The files mentioned above are being updated as a follow up action of the audit report.

Conclusion:

All the administrative and finance related files are maintained .

Anuradha
10/5/2023

Srikala
10/05/2023



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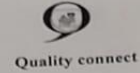
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Coffee with Coordinator Schedule 2022-23

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Date: 17-11-2022

NOTICE

Heads are invited for a cup of coffee and discuss plans and progress of the Department. Kindly notedown the timings.

S.No.	Department	Name	Date &	Timings	Sign
1.	English	Mrs. Sunitha David		1.00 pm	
2.	Arabic	Mrs. Nishath Fatima		1.10 pm	
3.	French	Ms. Sajida Begum		1.20 pm	
4.	Hindi	Dr. Archana Jha		1.30 pm	
5.	Sanskrit	Ms. Sridevi		1.40 pm	
6.	Telugu	Dr. Vishnu Priya	18-11-2022	1.50 pm	
7.	Economics	Ms. Sunitha . E		2.00 pm	
8.	History	Ms. Meetha Joshi	18-11-22	2.10 pm	
9.	Journalism	Dr. P. Bharathi		2.30 pm	
10.	Political Science	Ms. Bhramarasree		2.40 pm	
11.	Psychology	Ms. Suhair Jamal		2.50 pm	
12.	Public Administration	Ms. Lavanyanjali		3.00 pm	
13.	Commerce	Ms. T Anuradha	18-11-2022	10.00 am	
14.	BBA	Ms. D. Sujatha	18-11-2022	12.30 pm	
15.	Biochemistry	Ms. A.M. Sylaja	19-11-2022	10.15 am	
16.	Biotechnology	Ms. Sushma	19-11-2022	10.30 am	
17.	Botany	Dr. P. Usha Shri	19-11-2022	10.45 am	
18.	Chemistry	Ms. Aphia	19-11-2022	11.00 am	
19.	Genetics	Dr. Venugopal Rao	19-11-2022	11.15 am	
20.	Microbiology	Ms. Ch. Jyothi	19-11-2022	11.30 am	
21.	Nutrition	Dr. Meena Kumari	19-11-2022	10.00 am	
22.	Zoology	Dr. Tasneem	19-11-2022	11.45 am	
23.	Mathematics	Dr. Nirmala			
24.	Physics & Electronics	Dr. Sarala	18-11-2022	11.15 am	
25.	Computer Science	Ms. Nandini	18-11-2022	11.30 am	
26.	Statistics	Ms. Srikala	18-11-2022	11.45 am	
27.	Lib. & Information Science	Ms. C. Ratna Kumari	19-11-2022	12.00 pm	
28.	Physical Education	Ms. Ishrath	19-11-2022	12.15 pm	
29.	MBA	Ms. Keerthi	18-11-2022	10.15 am	
30.	MCA	Ms. Pushpa Lata	18-11-2022	10.30 am	
31.	M.Com	Ms. Usha Rani	18-11-2022	10.45 am	
32.	M.Sc. Chemistry	Ms. Sujatha	19-11-2022	11.00 am	

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Coffee with Coordinator Report 2022-23





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✦ **Department of Arabic**

1. Ambrosia club activities – Intercollegiate Competitions
2. Promotion of Urdu language
3. Strengthen Collaboration
4. Plan for Certificate course in Arabic translation

✦ **Department of Hindi**

1. Plan for International Seminar
2. Encourage student participation in SPIC-MACAY
3. Strengthen Student Clubs
4. Development of work book

✦ **Department of Sanskrit**

1. Plan for Round table
2. Plan for International seminar
3. Good Extension activities
4. Development of work book

✦ **Department of Telugu**

1. Plan for International Elocution
2. Plan for Translation course
3. Advanced learners Project
4. Development of work book

✦ **Department of Economics**

1. Encourage student research publications
2. Plan for National seminar
3. Encourage students for project work
4. Encourage students to take up UGC online courses
5. Encourage students to take up UGC online courses



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Department of History

1. Plan for National seminar
2. Plan for Sketch Exhibition
3. Publish a Coffee table book
4. Develop course material

Department of Political Science

1. Plan for National seminar
2. Book Chapters in edited volumes
3. SAMUN-NIN
4. Online volunteering

Department of Public Administration

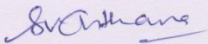
1. Plan for National seminar
2. Offer Civil Services coaching
3. Encourage Student projects
4. Work on Research output and publications

Department of Psychology

1. Strengthen student counseling
2. Enhance internships at hospitals
3. Plan for Panel discussion
4. Work on Research output and publications

Department of Journalism

1. Plan for a National Seminar
2. Enhance student internships
3. Feedback on syllabus
4. Strengthen student projects


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Department of Commerce

1. More students should be encouraged for internship
2. Quality publications to be encouraged, in UGC listed, Scopus and WOS journals
3. More activities by consumer cell

Department of BBA

1. Plan for FDP
2. Skill development courses
3. Encourage students to take up NPTEL courses

Department of Biochemistry

1. Plan for National Project
2. Encourage more students for internships
3. Focus on research
4. Enhance internships at hospitals
5. Download lectures of eminent scientist
6. Recording lectures
7. Appreciated Eco Club activities

Department of Biotechnology

1. Collaborative research activities
2. Encourage more students for internships
3. Plan for National Seminar
4. Plan for Intercollegiate workshop
5. Encourage students to take up NPTEL courses

Smithana

SMITA ASTHANA
Co-Ordinator
IQAC & Autonomy
St. Anri's College for Women



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✚ **Department of Botany**

1. To file patents
2. Record your own lectures on You tube
3. Know your plant – successful
4. Take syllabus feedback
5. Career counseling to be done
6. Students can be encouraged for survey- based projects

✚ **Department of Chemistry**

1. Record your own lectures
2. E-content development
3. Encourage students to take up NPTEL courses
4. File patents
5. International collaboration for research / exchange
6. Enhance internships
7. Collaborative project work

✚ **Department of Genetics**

1. Plan for Student Workshop
2. Encourage intercollegiate competitions
3. More issues of AnnQuest should be brought out.
4. Strengthen student research publications
5. Plan for National Seminar

✚ **Department of Microbiology**

1. Coordinator of COC
2. Upload ppts on AMS
3. Good digital archives
4. Plans for internship
5. More focus on research and consultancy is needed
6. Organize student/faculty workshop

Smita Asthana

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+ **Department of Nutrition**

1. Plan for Sate level Seminar
2. Collaborative Research work with any foreign university/hospital
3. Record your own lectures
4. Better reach for diet counseling
5. All COC are Hugely popular
6. Nutrikitchen

+ **Department of Zoology**

1. Plan for bar coding
2. Plan for FDP
3. Encourage students to take up NPTEL courses
4. Enhance Vermicomposting
5. Field trip to be organized
6. More use of AV/ICT aids

+ **Department of Mathematics**

1. Record your own lectures
2. Encourage students to take up NPTEL courses
3. Faculty workshop for school teachers
4. More focus on Research projects

+ **Department of Physics & Electronics**

1. Plan for Robot exhibition
2. Plan for FDP
3. Encourage students to take up NPTEL courses
4. Requirement of Simulation software
5. Apply for MRP



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Department of Computer Science

1. Plan for teachers' workshop
2. Record your own lectures
3. Develop apps for outside public
4. Encourage students to take up NPTEL courses
5. Enhance student internships
6. More faculty research publications
7. Encourage students to develop apps for in-house programs

Department of Statistics

1. Plan for Intercollegiate quiz competition
2. Plan for FDP
3. Record your own lectures
4. Encourage students to take up NPTEL courses
5. Explore consultancy avenues

Department of MBA

1. Plan for competitions through SPICE Club
2. Course in collaboration with industry
3. Compulsory internship, explore collaborations
4. Plan for intercollegiate activities

Department of MCA

1. Take up in-house software development
2. Plan for national seminar
3. Explore AICTE funding

Department of M.Com

1. Plan for National Seminar
2. Work on Research output and publications
3. Enhance student internships
4. Plan intercollegiate events



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External Audit Schedule

St. Ann's College for Women
Internal Quality Assurance Cell

Quality Connect
Date: 10-05-2023

Notice

External Academic and Administrative Audit is scheduled for 13th May 2023 between 9.00 am to 12.30 pm. as per the detailed schedule attached. Departments are requested to keep their files updated and present highlights only.

[Signature]
Principal
St. Ann's College for Women
Mehdiapatnam, Hyd - 28

External Academic Audit Visit Schedule - I
Date: 13-05-2023
Ground and First Floor

S.No.	Time	Department	Room. No	Sign
1.	10.15 to 10.45 am	Zoology	32	<i>[Signature]</i>
2.		Biotechnology	31	<i>[Signature]</i>
3.		Biochemistry	35	<i>[Signature]</i>
4.		Chemistry (UG & PG)	16-20	<i>[Signature]</i>
5.	10.45 to 11.15 am	Nutrition (UG & PG)	29	<i>[Signature]</i>
6.		Genetics	28	<i>[Signature]</i>
7.		Microbiology	123	<i>[Signature]</i>
8.		Computer Science	121	<i>[Signature]</i>
9.	11.15. to 12.00 noon	Botany	112	<i>[Signature]</i>
10.		Second Languages	136	<i>[Signature]</i>
11.		Library	104	<i>[Signature]</i>
12.		Centre for Women's Studies		
13.		M.Com.		<i>[Signature]</i>
14.	12.00 to 12.10	Administrative office		<i>[Signature]</i>
15.	12.10 to 12.30	Report Writing		
16.		Exit Meeting		



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External Academic Audit Visit Schedule -II

Date : 13-05-2023

Second & Third Floor

S.No.	Time	Department	Room. No	Sign
1.	10.15 to 10.45 am	Statistics	228	
2.		Commerce	215	
3.		Physics & Electronics	218	
4.	10.45 to 11.15 am	Maths	221	
5.		English	302	
6.		BBA	233 A 237 C	
7.		Social Sciences	212	
8.	11.15 to 12.00	Physical Education	39	
9.	Noon	MBA	S1	
10.		MCA	S2	
11.	12.00 to 12.10 pm	Administrative Office		
12.	12.10 to 12.30	Report Writing		
13.		Exit Meeting		



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External Audit Report

St. Ann' College for Women
Internal Quality Assurance Cell

Quality Connect

External Academic Audit 2022 – 2023

Criteria	Indicators	Remarks
I. Curricular Aspects	1. Curriculum Design	Excellent
	2. Program Options	Excellent
	3. Value addition	Excellent
	4. Feedback System	Excellent
II. Teaching Learning and Evaluation	1 Student Enrolment	Excellent
	2. Teaching – Learning Methodology	Excellent
	3. Use of ICT in class room	Good
	4. Academic events organised/ Participated	Faculty should attend



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		refresher courses & STTP
	5. Faculty Achievements	Faculty achievement in research can be strengthened
	6. Examination systems, Results	Excellent
III. Research, Innovations and Extension	1. Promotion of Research and Facilities, Seed money, MRP funded	Seed money is given by college
	2. Research Publications	Increase the research publication Encourage students for paper presentation
	3. Consultancy Inhouse & outside students	Improve consultancy - English dept can identify students from non english background and train them to improve skills
	4. Collaborations/ MOUs	- do collaborative activity in research - projects (Faculty) through linkages and track progress
	5. Extension Activities • SAHHARA • NCC • NSS	Outreach - impact analysis can be done All depts can do - Career orientation Maths & social science
IV. Infrastructure and Learning Resources	1. Physical Facilities	Excellent



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	2. Library as a Learning Resource	Excellent
	2. Support services	Excellent
	3 Student Participation- Sports and other activities	Sports - Excellent Good - other activities
	4 Placements	Student placements can be enhanced through alumni support
V. Governance, Leadership and Management	1 Institutional Governance	As per vision & mission
	2. Faculty Empowerment Strategies	Should improve
	3. Internal Quality Assurance System	Functioning effectively
	4 SQAC	Good

St. Ann' College for Women Internal Quality Assurance Cell		Quality Connect
VI. Institutional Values and Best Practices	1. Green Initiatives	To be improved
	2. Best Practices	1. Good Physical Facilities 2. Sports Dept is excellent 3. TL practices are excellent

Satyanarayana

13/5/23

Prof. S. Satyanarayana

Former Vice Chancellor
Osmania University
Hyderabad

Dr. S. SATYANARAYANA
Professor
Dept. Of Chemistry
Osmania University Hyderabad-7.



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St. Ann's College for Women
Internal Quality Assurance Cell

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External Academic Audit 2022 – 2023

Criteria	Indicators	Remarks
I. Curricular Aspects	5. Curriculum Design	Excellent curriculum at St-Ann's
	6. Program Options	Program options are apt for the growth of younger generation
	7. Value addition	Excellent
	8. Feedback System	Feedback system followed by various stake holders is impressive
II. Teaching Learning and Evaluation	1 Student Enrolment	Excellent
	2. Teaching – Learning Methodology	Various diverse aspects followed are appreciable for the holistic development of every individual
	3. Use of ICT in class room	with global perspective of knowledge imparting, ICT tools used are excellent
	4. Academic events organised/ Participated	Excellent



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St. Ann's College for Women Internal Quality Assurance Cell		Quality Connect
	5. Faculty Achievements	Much appreciable
	6. Examination systems, Results	Excellent
III. Research, Innovations and Extension	1. Promotion of Research and Facilities, Seed money, MRP funded	Excellent
	2. Research Publications	Excellent
	3. Consultancy	Excellent
	4. Collaborations/ MOUs	Excellent
	5. Extension Activities <ul style="list-style-type: none">• SAHHARA• NCC• NSS	Excellent
IV. Infrastructure and Learning Resources	1. Physical Facilities	Excellent



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St. Ann' College for Women Internal Quality Assurance Cell		Quality Connect
	2. Library as a Learning Resource	Remarkably excellent
	2. Support services	Appreciable
	3 Student Participation-Sports and other activities	Excellent
	4 Placements	Excellent
V. Governance, Leadership and Management	1 Institutional Governance	Excellent
	2. Faculty Empowerment Strategies	Excellent
	3. Internal Quality Assurance System	Excellent
	4 SQAC	Excellent



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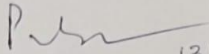


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St. Ann' College for Women
Internal Quality Assurance Cell

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VI. Institutional Values and Best Practices	1. Green Initiatives	Excellent
	2. Best Practices	Excellent


13/05/2023

Dr. BVVSN Prabhakar Rao
Associate Professor
BITS Pilani, Hyderabad





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External Audit Report 2022-23

Date: 13th May, 2023

Dr.(Sr.)P.Amrutha, Principal gave opening remarks. Dr.Smita Asthana, IQAC Coordinator presented NAAC criteria wise Institutional Report. This was followed by the visit to various departments, cells, committees and facilities. In exit meet, peer team members gave a detailed report in the format of NAAC criteria.

Consolidated report of audit:

The external peer team members gave a rating of excellent or very good or good for most of the parameters. Following are the suggestions or the areas of improvement mentioned by auditors:

- Faculty should attend refresher courses and STTP.
- Faculty and student research to be strengthened by more publications, paper presentations and collaborative projects.
- Improve consultancy
- Perform impact analysis of outreach activities
- Enhance placements through alumni support
- Improve green initiatives

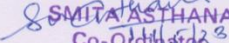
Best Practices/ Strengths were identified as

- ✚ Infrastructure
- ✚ Sports achievements
- ✚ Teaching-Learning Practices

Follow up action

To the effect of the suggestions given by the external audit team, the college management and IQAC

- IQAC Coordinator informed the heads of the departments to identify any refresher courses, STTPs are being organised in their respective disciplines by UGC/ASCI/ESI/Universities.


SMITA ASTHANA
Co-Ordinator
IQAC & Autonomy
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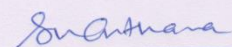


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- Departments are encouraging the students to present and/or publish the research papers with faculty as their mentors.
- Few departments like Statistics, Nutrition, Commerce, Mathematics, Microbiology, and Genetics which have potential and are already taking up consultancy works are asked to put more efforts to improve their visibility and hence the number of consultancy works.
- Impact analysis of outreach activities is being considered by NSS and departments as well.
- IQAC along with departments is trying to strengthen the alumni database and hence take their support in the areas of mentoring, placements etc.
- Green initiatives are being strengthened by Eco club of the college.


SMRITI SRIVASTAVA
Co-Ordinator
IQAC & Autonomy
St. Ann's College for Women