



भारत सरकार
राष्ट्रीय महिला आयोग
प्लॉट नं. 21, जसोला इंस्टीट्यूशनल एरिया,
नई दिल्ली-110025
GOVERNMENT OF INDIA
NATIONAL COMMISSION FOR WOMEN
PLOT NO. 21, JASOLA INSTITUTIONAL AREA,
NEW DELHI-110025
Website : www.ncw.nic.in
Date: 10/08/2020

File No: 16(96)/2020-21/NCW (SCW)

To,

Dr. Popy Devi Nath
St. Ann's College for Women
Mehdipatnam, Hyderabad
Telangana-500028

Subject: Webinar on " Migrant Women Workers: Issues and Challenges"

Madam/Sir,

Please refer to the proposal submitted by you to the National Commission for Women for organising Webinar on the above mentioned subject. I am happy to inform you that the Commission has approved your proposal for conducting Webinar with a financial assistance restricted to **Rs. 50,000 (Rupees Fifty Thousand only)**.

2. In order to enable the Commission to process the matter further, following documents/information are required to be made available to the Commission as per prescribed formats within 15 days of the issue of this letter which has also been emailed to you:

- I. Acceptance Letter
- II. Undertaking in the prescribed format (**Annexure-A**)
- III. Details for linking of PFMS with NCW in the prescribed format (**Annexure-B**)
- IV. Bank Mandate Form in the prescribed format (**Annexure-C**)

3. The sanctioned amount shall be released in two instalments as under:

- I. 50% in advance after acceptance of the proposal along with requisite documents (as mentioned in **Para No.2**)
- II. The balance 50% on receipt of the satisfactory webinar report in the prescribed format (as described in **Para No.5**) and on submission of the following documents:

- A. Utilisation Certificate (As per GFR 12-A)
- B. Item wise Expenditure Statement
- C. Original Bills and Vouchers

4. It may be noted that the first instalment will be released only after receipt of the documents/information as mentioned in **Para No.2**. If no response is received within 15 days of the issue of this letter, the approval will be deemed to be cancelled.

5. It may be noted that the sanction may be rejected and amount released may be recovered any time in case, the grantee organisation fails to conduct the webinar within period of one month from the date proposed for conducting the webinar or fails to submit the satisfactory webinar report including the following details:

- I. Detailed session wise summary of the proceedings of the webinar
- II. Gist of deliberations made/information shared by the Resource Persons
- III. Specific, actionable and topic oriented recommendations bifurcated into actionable at Local, State and Central Government levels.
- IV. Full recording of the Webinar
- V. List of Participants with their names, addresses, contact number and email addresses
- VI. List of Resource Persons along with their designation and contact details (At least 60% Resource Person as mentioned in the webinar proposal must participate in the webinar)

6. The date of organising webinar must be intimated to the Commission at least 15 days prior to the date of webinar **along with online invite link** to enable the Commission to depute an officer/observer to ensure adherence with the stipulated guidelines and presence of the qualified resource persons. **The webinar must be organised on or before 31st December, 2020.**

7. It may also be noted that it may take at least one month to release the first instalment after receipt of the requisite information/ documents from you.

8. Please quote the reference number of this letter in future correspondence and also ensure that the organisation is registered under PFMS and linked with NCW, otherwise payment cannot be made.

Encl: As Above

Yours faithfully



Loma Vasisht
Senior Research Officer