

**St. Ann's College for Women**  
(Autonomous), Affiliated to Osmania University,  
Accredited 'A+' Grade by NAAC (3rd Cycle),  
College with Potential for Excellence by UGC,  
ISO 9001: 2015-ISO 14001: 2015  
Hyderabad- 500 028, India



## Legal Aid Clinic@ St. Ann's

### **Motto:**

"Guiding Rights, Fostering Justice"

### **Vision:**

Our Legal Aid Clinic envisions a society where legal knowledge is a tool for empowerment and justice. We strive to create a supportive environment where individuals can access free legal counseling, regardless of their financial background, ensuring that legal guidance is a fundamental right for all.

### **Mission:**

Our mission is to provide legal counseling services at no cost. We aim to bridge the information gap, empower clients to understand their legal options, and promote equal access to justice.

### **Objectives:**

- **Accessible Guidance:** Offer free legal counseling sessions to address individual concerns and queries effectively.
- **Empowerment through Education:** Equip clients with the knowledge needed to make informed decisions about their legal matters.
- **Equal Justice:** Ensure that financial constraints do not hinder anyone's access to legal advice and support.
- **Community Outreach:** Collaborate with local communities to raise awareness about legal rights and promote the clinic's services.

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## **Inauguration of Legal Aid Clinic at St. Ann's College on 4<sup>th</sup> August 2018**

On 4<sup>th</sup> Aug 2018 our college has taken an initiative to start Legal Aid Clinic was inaugurated by Smt. P. Sree Sudha, Chief Judge-cum-Chair Person, Mr. Sudarshan, Secretary-cum-Senior Civil Judge, City Civil Court Legal services Authority, Dr. Sr. P. Amrutha, Principal of St. Ann's College and Deans of St. Ann's College for Women in room no. 305 headed by Lt. Lydia Marina, NCC & Ms. Popy Devi Nath, CWS.



**Letter form City Civil Court Legal Services Authority**



CITY CIVIL COURT LEGAL SERVICES AUTHORITY

Nyaya Seva Sadan, City Civil Court Compound

Purani Haveli, Hyderabad -500 002

Cell Ph.No.94409 01065 Office No. 040 - 2456 8627

email: [hlsauthority@gmail.com](mailto:hlsauthority@gmail.com)

From

**G. SUDARSHAN,**  
**Secretary-cum-Senior Civil Judge**

Lr.Dis. No. 1066 /CCCLSA/18, Date: 02-08-2018

To

The Principal,  
St. Anns., PG & Degree College for Women,  
Mehdipatnam, Hyderabad.

Madam,

Sub: City Civil Court Legal Services Authority, Hyderabad - Scheme for Free and Competent Legal Services, 2010 - Establishment of Legal Aid Clinic at St. Anns., PG & Degree College for Women at Mehdiapatnam, Hyderabad - Information - Reg.

Ref: 1) Lr. ROC.No. 1/TLSA/2015, dated 04-09-2018 of the Hon'ble Telangana State Legal Services Authority, Hyderabad.

2) Note file Orders dated 26-07-2018 of the Hon'ble Chief Judge/Chairperson, City Civil Court Legal Services Authority, Hyderabad.

\* \* \*

With reference to the subject cited above, in view of the NALSA (Free and Competent Legal Services, 2010) and as per the directions of the Hon'ble Telangana State Legal Services Authority, Hyderabad, I am to inform that the City Civil Court Legal Services Authority, Hyderabad, is establishing Legal Aid Clinic **on 04-08-2018 at 12:00noon**, in your College to assist the needy students and other public who approach to the Legal Aid Clinic.

Further, the Hon'ble Chief Judge-cum-Chairperson, City Civil Court Legal Services Authority, Hyderabad, will inaugurate the Legal Aid Clinic.

Therefore, you are requested to make necessary arrangements to inaugurate the Legal Aid Clinic and conduct awareness programme to the Students.

Yours faithfully  
Sd/-  
SECRETARY

Encl:- Proceedings.

DISTRICT LEGAL SERVICES AUTHORITY  
CITY CIVIL COURT COMPOUND  
HYDERABAD.

Present: **SMT P. SREE SUDHA,**  
Chief Judge-cum-Chairperson.

**SUB:** Scheme for free and Competent Legal Services, 2010 -  
Establishment of Legal Aid Clinic at St. Anns PG and Degree  
College for Women at Mehdipatnam, Hyderabad - Designating  
Lawyer and Para Legal Volunteers to the Legal Aid Clinic - Orders  
issued - Reg.

**REF:** 1.ROC.No.01/TLSA/2015 Dt. 04.09.2015 of the  
Hon'ble Telangana State Legal Services Authority, Hyderabad.

2. Note file Orders dated 26-07-2018 of the Hon'ble Chief  
Judge/Chairperson, City Civil Court Legal Services Authority,  
Hyderabad.

\* \* \*

**PROCEEDINGS No.1052/CCLSA/18, DATED: 31-07-2018.**

In pursuance to the National Legal Services Authority (Legal Aid Clinic) Regulations, 2011, as per the instructions of the Hon'ble Telangana State Legal Services Authority, Hyderabad, Legal Aid Clinic is established to assist the needy students and other public who approach to the Legal Aid Clinic and the following Panel Lawyer is designated as Legal Aid Clinic Lawyer and the following Para Legal Volunteers are deputed to work in the Legal Aid Clinic at St. Anns., PG & Degree College for Women, at Mehdipatnam, Hyderabad.

Sl.No.	Name of the Advocate	Name of the Para Legal Volunteer	Place of Legal Aid Clinic
1	Smt V. Vijaya Lakshmi, Panel Lawyer/Advocate.	Smt P. Joshna Rani & Smt A. Sudha Rani	St. Anns., PG & Degree College for Women at Mehdipatnam, Hyderabad.

Therefore, the above designated Lawyer and Para Legal Volunteers are hereby directed to attend their duties and functions mentioned below **twice in a week i.e., every Wednesday and Saturday except Second Saturday**, if the Saturday is public holiday, shall work on the preceding working day. The Legal Aid cell working hours are from 10:00AM to 5:00 PM.

Sd/-  
**CHIEF JUDGE/  
CHAIRPERSON**

Duties and functions as per Regulation 9 of National Legal Services Authority (Legal Aid Clinics) Regulation, 2011:

1. Legal Assistance to the people who approach their.
2. To draft petitions and applications.
3. Writing applications for Ration Card, Anthyodaya Anna Yojana Card (BPL Card), etc.

4. Helping the disadvantaged people to solve their problems.
5. Advising the parties to approach the Legal Services institutions for referring the same to Lok Adalat.
6. The Advocate allotted to the clinic shall record his attendance in the register maintained in the Legal Aid Clinic by mentioning his name and address.
7. The Advocate shall maintain a register showing the particulars of the people who approached the clinic and the activity done by him/her by taking the signature or thumb impression of the person who come to the clinic.
8. The Lawyer in the Legal Aid Clinic shall attempt to resolve the dispute locally through proper advice or by using ADR techniques.
9. The Lawyer shall take active part in the legal awareness camps organized by the legal services institutions in the local area of the legal aid clinic.

*Duties and functions as per Regulation 10 of National Legal Services Authority (Legal Aid Clinics) Regulation, 2011*

1. The Para Legal Volunteers engaged in the Legal Aid Clinic shall provide initial advice to the persons seeking legal Service help such people, especially the illiterate,
2. Para Legal Volunteers shall, if necessary accompany the persons seeking officials and for solving the problems of such persons.
3. In case of emergency, the para-legal volunteers may take the persons seeking legal services in the legal aid clinic to the nearest legal Services institutions.
4. Para Legal Volunteers shall take active part in the legal awareness camps organized by the legal Services institutions in the local area of the legal aid clinic.

Copy to:-

- 1.The Principal, St. Anns., PG & Degree College for Women at Mehdipatnam, Hyderabad.
- 2.Smt V. Vijaya Lakshmi, Advocate, Legal Aid Clinic Lawyer.
3. Smt P. Joshna Rani, Para Legal Volunteer.
4. Smt A. Sudha Rani, Para Legal Volunteer.

Copy submitted to:-

The Member Secretary, Telangana State Legal Services Authority, Hyderabad.