

# *St. Ann's College for Women*

(Autonomous), Affiliated to Osmania University  
Accredited by NAAC with A<sup>+</sup> Grade (3<sup>rd</sup> cycle), CPE by UGC

Mehdipatnam, Hyderabad.



## **CRITERION – II** **Teaching - Learning and Evaluation**

### **2.3.2 Effective Mentor –Mentee Schemes**

## Department of Computer Science

**Vision: Ubiquitous Computing**

**Mission: “Networking of Intelligence and Talents in Making a World of Difference”**

**Objectives:**

- To introduce youth to the revolutionary technological changes by laying a very strong foundation.
- By restoring the talents and maximizing the knowledge and upgrading the overall personality forming a unique icon in this competitive world.
- To provide greater opportunities in career and help them to face the challenges of the modern age in short to begin the journey of thousand sites with a single click.

**Logo**



2022-

## MENTORSHIP REPORT – 2022 -2023

P.N. Kavitha (Dept. of Computer Science)

My group for mentoring included students from II B.Sc.(MPCs).

The mentor and mentee should meet at least once a week but can meet more frequently if they choose. The suggested meeting length is 20-30 minutes. Meetings can be in-person, via telephone or by other virtual means.

At the first meeting, the mentor and mentee shall review the Mentorship Action Plan, documenting any ground rules, meeting times, and the mentee's goals and objectives.

Participants took a keen interest in mentorship styles in different case scenarios. There were fascinating discussions during the workshop on building a student-faculty relationship during mentorship in realistic situations at our College. Mentors and mentees are expected to keep all commitments to each other while participating in the program.

Both the mentor and mentee should clearly communicate when the information being shared is confidential and honor any requests for confidentiality.

The mentor should seek opportunities to introduce the mentee to industry contacts as a means to help expand the mentee's network. It is the responsibility of the mentee to initiate contact with a mentor, however, if the mentor has not heard from their mentee within the first two weeks, the mentor should attempt to reach out. Mentees should think about what they wish to accomplish during the program before they contact their mentor. This should include what the mentee hopes to learn, his or her goals, desired meeting frequency, etc.

We would generally interact with them during their free time and during lab sessions which gives greater scope for personal interaction. These interactions gave me ample scope to understand our students better. Some of them opened up easily while others took their time. They would come up and share their problems if any relating to subjects, and lab and sometimes seek advice on future career options and also personal issues. They would also come up and would share their good moments and joy.

Mentoring gave me a greater opportunity to contribute in my capacity towards guiding these students to build a positive attitude with regard to their studies and subjects, faculty and their problems in general.

K.N.Nandi





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Mentorship Session Record Sheet

Academic Year - 2022-23

Mentor: P.N. Kavatha

Class/year: II Impus

Mentee: Rida mahreen

H.T.No: 120421468001

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	January	Lacking self-esteem severely	Given counselling.
2.	February	Leaves or half-day permissions must be granted	Issue Resolved.

Rida  
Student's Signature

Kavatha  
Mentor's Signature

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Mentorship Session Record Sheet

Academic Year - 2022-23

Mentor: P. N. Karantha

Class/year: II m p c s

Mentee: Anees Fatima

H.T.No: 120421468002

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	December	Career counselling sessions must be held.	Issue Resolved.
2.	January	Ample holidays must be given	measures Taken.
3.	February	Less portion should be given for CIA	measures Taken

*Anees Fatima*

Student's Signature

*P. N. Karantha*

Mentor's Signature



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Mentorship Session Record Sheet

Academic Year - 2022-23

Mentor: P. N. Kavotha

Class/year: II<sup>mpc</sup>

Mentee: Chandana

H.T.No: 120421468003

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	December	NO sufficient fans in the classroom	Issue Resolved.
2.	January	Need holidays after semester exams.	Explained.
3.	February	NO time to prepare sem exams after practicals	Explained.

G. Chandana  
Student's Signature

Kavotha  
Mentor's Signature

Mentorship Report 2022-23

B. Sc. MSDS

Faculty Name: K. Rajeswari

Mentoring of students is an essential feature to render equitable service to all our students having varied background.

Student-mentorship has the following aims:

- To enhance teacher-student contact hours
- To enhance students' academic performance and attendance
- To minimize student drop-out rates
- To identify and understand the status of slow learners and encourage advanced learners
- To render equitable service to students

**.Uniqueness:** The practice of Mentoring System has been designed and implemented –

- to be student-centric
- to render equitable service to students of varied academic backgrounds and special attention is given to telugu medium girls.

**Constraints:** With the introduction of continuous assessment under the Semester System, time factor could be a constraint for Mentors.

**Evidence of Success**

Significant improvement in the teacher-student relationship can be seen.

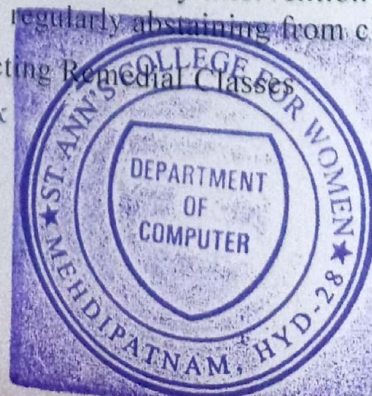
It has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each student, I have organized several Remedial Classes for slow learners.

**Targets achieved**

Need-Based remedial classes have proved to be beneficial to the students in particular. Mentoring System has considerably enhanced the classroom environment and brought about:

- Enhanced contact hours between me and the respective student
- Improvement in students' attendance records
- Minimized student drop-out rates (apparently due to my intervention before a student falls short of attendance or has been regularly abstaining from classes)
- Identification of slow learners for conducting Remedial Classes

K. N. Nandini



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Mentorship Session Record Sheet

Academic Year - 2022-23

Class/year: B.Sc(M.SOS) 1<sup>st</sup> year

H.T.No: 120422539001

Mentor: K. Rajeswari

Mentee: Ranga Akhileshwari

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1	25/03/2023	sem-1, Statistics subject not able to understand	informed to concern faculty and solved the problem.
2	04/04/2023	sem-2 can able to understand.	Mam is explaining well

R. Akhileshwari  
Student's Signature

K. Rajeswari  
Mentor's Signature

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Mentorship Session Record Sheet

Academic Year - 2022-23

Class/year: 1st year BSc (MSD)

H.T.No: 120422539002

Mentor: K. Rajwani

Mentee: K. Greethika

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1	25/03/2023	not concentrate the subjects	Counselling given Asked her to do breath exercise, and meditation.

K. Greethika  
Student's Signature

K. Rajwani  
Mentor's Signature

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Mentorship Session Record Sheet

Academic Year - 2022-23

Mentor: K. Rajnawari

Mentee: R.M. Vijayalakshmi

Class/year: MS DS / I year

H.T.No: 120422539003

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1	18/04/2023	NO ISSUES	she is enjoying studying in St. Ann's

*R.M. Vijayalakshmi*

Student's Signature

*K. Rajnawari*

Mentor's Signature

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Mentorship Session Record Sheet

Academic Year – 2022-23

Mentor: K. Rajeswari

Class/year: M.SDS/1 year

Mentee: Sree Keerthi GV

H.T.No: 120422539004

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1	18/04/2023	Discussed about the programming languages	suggested to do lots of practice on coding

Keerthi

Student's Signature

K. Rajeswari

Mentor's Signature

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Mentorship Session Record Sheet

Academic Year - 2022-23

Class/year: MSDS / I year.

H.T.No: 120422539005

Mentor: K. Rajeswari

Mentee: K. Sreeja.

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1	18/04/2023	Not interested in participating the events	Motivated her to take part in the academic events.

Sreeja.

Student's Signature

K. Rajeswari

Mentor's Signature

Additional rows can be inserted if needed and printouts can be taken on completion.

# MENTOR REPORT - 2022 -2023

**M. Maria Lavanya (Dept. of Computer Science)**

My group for mentoring included students from II B.Sc.(MSCs).

Mentor- Mentee programme is founded with a vision to extend support and guidance to the students studying in the college for the betterment of their academic and professional career and thereby contribute towards nation building. It is very effective system that is aimed to narrow down the gap between the mentee and the mentor and thereby the society in general. The students may come across difficulties during the degree programmes and have to face academic and adjustment challenges. To cope up with such problems and to enable them to excel in academics and profession as per their potential, a Mentor- Mentee programme for the students of the institution has been developed.

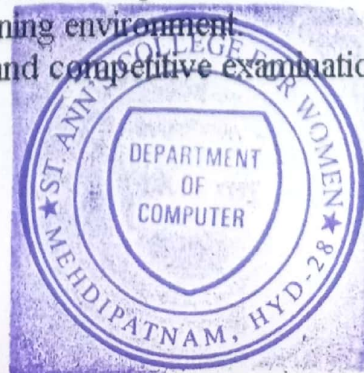
We are providing counselling to the students through personal attention and regular dialogues during their stay on campus, on telephone and by paying personal focus on the mentees allotted to the teacher concerned as the Mentor. We have been providing them tips on studies personal counselling, guidance regarding career choices, to get success in the university examinations. We have also been supporting the mentees in the form of precise content on courses, fees, reviews, college admission process and scholarships etc. The scheme has become very successful in bridging the gap between the teacher and the student. It has become instrumental in blending the harmonious relationship between the learner and his/her family and the institution at large. It has definitely created an atmosphere of conviction and faith about the alma mater.

We aim that all students get rightly educated and take the right step towards building their career

## Aims and Objectives

- To bridge the gap between the mentor and the mentee.
- To ensure the quality performance of the students in academics.
- To deal with the related issues for the holistic development of the students.
- To provide mutual support and congenial learning environment.
- To inspire and motivate for higher studies and competitive examinations.

*K.N.Nandini*





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Mentorship Session Record Sheet

Academic Year – 2022-23

Mentor: M. Maria Lavanya

Class/year: 2 MScs

Mentee: D. Hima bindu

H.T.No: 190421467047

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	December	Library hours are taken by faculty	Issue solved
2.	January	No interval b/w classes	measures taken
3.	Feb	college timings	measures taken

D. Himabindu  
Student's Signature

M. Maria Lavanya  
Mentor's Signature

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Mentorship Session Record Sheet

Academic Year – 2022-23

Mentor: M. Maria Lavanya

Class/year: II MScs

Mentee: R. Sneha Latha

H.T.No: 120421467048

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	Decem ber	Canteen food is unhygienic	Spoke with canteen people
2.	January	Washrooms are little untidy	measures taken
3.	February	College timings are very early	Will look into it
4.	March	Notes should be given during class hours	Issue Resolved

R. Sneha Latha

Student's Signature

Lavanya

Mentor's Signature

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Mentorship Session Record Sheet

Academic Year – 2022-23

Mentor: M. Maria Lavanya

Class/year: B MScs

Mentee: S. Pavani

H.T.No: 120421467053

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	Jan	Permission to take leave early	Spoke with student
2.	Feb	Extend GA Time	<del>NA</del> issue solved
3.	March	Semester duration time is very less	Informed to exam cell.

Pavani  
Student's Signature

Lavanya  
Mentor's Signature

Additional rows can be inserted if needed and printouts can be taken on completion.

Mentorship Report 2022-23

B. Sc. MPCs/MECs

Faculty Name: Lt. Lydia Marina

Mentoring of students is an essential feature to render equitable service to all our students having varied background.

Student-mentorship has the following aims:

- a. To enhance teacher-student contact hours
- b. To enhance students' academic performance and attendance
- c. To minimise student drop-out rates
- d. To identify and understand the status of slow learners and encourage advanced learners
- e. To render equitable service to students

.Uniqueness: The practice of Mentoring System has been designed and implemented

-

- a. to be student-centric
- b. to render equitable service to students of varied academic backgrounds and special attention is given to telugu medium girls.

Constraints: With the introduction of continuous assessment under the Semester System, time factor could be a constraint for Mentors.

Evidence of Success

Significant improvement in the teacher-student relationship can be seen.

It has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each student, I have organized several Remedial Classes for slow learners.

Targets achieved

Need-Based remedial classes have proved to be beneficial to the students in particular. Mentoring System has considerably enhanced the classroom environment and brought about:

- a. Enhanced contact hours between me and the respective student
- b. Improvement in students' attendance records
- c. Minimised student drop-out rates (apparently due to my intervention before a student falls short of attendance or has been regularly abstaining from classes)
- d. Identification of slow learners for conducting Remedial Classes
- e. Advanced learners identified and encouraged with incentive prizes and appreciation in classes,

*K.N. Nandini*



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Mentorship Session Record Sheet

Academic Year - 2022-23

Mentor: Lydia Marina


Class/year: MECS

Mentee: B. Vaishnavi

H.T.No: 1204-22-474-010

No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.		writing work can be reduced a bit	Informed.
2.		CCA or SOC should be an optional	Informed.
3.		Telugu festival are not celebrated	Informed.
4.		Any special consideration for muslim girls during Ramzan	Informed.
5.		If any programs are there should not be held in lunch	Informed.

B. Vaishnavi  
Mentee's Signature

  
Mentor's Signature

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Mentorship Session Record Sheet

Academic Year – 2022-23

Mentor: Lydia marina

Mentee: p. Keerthana

Class/year: II<sup>nd</sup> sem / MIEG<sub>3</sub> (BSC)

H.T.No: 120422474008

S.No.	Date /Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.		college timing must be at 9:00am or 9:30am	Informed
2.		we are unable to complete our syllabus because less time period.	Informed
3.		writing works can be reduced	Informed
4.		If any programs is there should not held on lunch time	Informed
5.		Telugu festivals are not celebrating	Informed

*Keerthana*

Student's Signature

*Lydia marina*

Mentor's Signature

Additional rows can be inserted if needed and printouts can be taken on completion.

# MENTOR REPORT - 2022 -2023

R.Renuka (Dept. of Computer Science)

My group for mentoring included students from III B.Sc.(MSCs).

Mentor-Mentee programme is founded with a vision to extend support and guidance to the students studying in the college for the betterment of their academic and professional careers and thereby contribute towards nation-building. It is a very effective system that is aimed to narrow down the gap between the mentee and the mentor and thereby society in general. The students may come across difficulties during the degree programmes and have to face academic and adjustment challenges. To cope with such problems and to enable them to excel in academics and profession as per their potential, a Mentor-Mentee programme for the students of the institution has been developed.

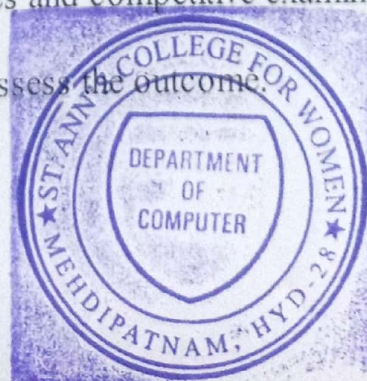
We are providing counselling to the students through personal attention and regular dialogues during their stay on campus, on the telephone and by paying personal focus on the mentees allotted to the teacher concerned as the Mentor. We have been providing them tips on studies personal counselling, and guidance regarding career choices, to get success in the university examinations. We have also been supporting the mentees in the form of precise content on courses, fees, reviews, college admission process and scholarships etc. The scheme has become very successful in bridging the gap between the teacher and the student. It has become instrumental in blending the harmonious relationship between the learner and his/her family and the institution at large. It has definitely created an atmosphere of conviction and faith in the alma mater.

We aim that all students get rightly educated and take the right step towards building their career

## Aims and Objectives

- To bridge the gap between the mentor and the mentee.
- To ensure the quality performance of the students in academics.
- To deal with the related issues for the holistic development of the students.
- To provide mutual support and a congenial learning environment.
- To inspire and motivate for higher studies and competitive examinations.
- To discuss stress-related issues.
- To regulate academic involvement and assess the outcome.

K.N.Nandini





**DEPARTMENT OF GENETICS**

**Mentorship Program**

**Academic year: 2022-23**

Name of the Mentor: Dr.N.Swapna, faculty, Department of Genetics

Class incharge :BZC/GCZ III Year

MENTOR :GCZ Year – III

Strength -28

Teachers as Mentors Plays a vital role in achieving Academic success by enhancing the academic, social and economic prospects. For those who are mentoring, the relationship can build leadership and management skills, expand a mentor's professional network, and provide an empowering opportunity to give back to the community. Mentoring is a valuable tool for turning one's vision into reality.

**Orientation session**

The academic year 2022-2023, began with an orientation session for students to discuss the academic schedule of semester V and VI . The agenda of the meeting is as follows

1. Introduction of Mentor – Mentee
2. Discussion on academic schedule of odd and even semester.
3. Special focus on slow learners.
4. Effective communication through WhatsApp group and G- Classroom





**DEPARTMENT OF GENETICS**

Mentorship program focused on -

- Flexible learning
- Students were encouraged to make use of e resources
- A Digital classroom to resolve any queries in addition to on campus approach
- WhatsApp group to share Notices, upcoming events, Exams and queries if any.
- Counselling sessions
- Participation of mentees in all activities held in and outside the college for better learning outcomes.
- Irregularity of students to be discussed and counseled
- Regular feedback analysis is done, the mentees who are not performing well in academics were counseled and their subject related issues were discussed with the Parents / Guardians.
- Mentees were encouraged to take add on course for skill enhancement
- Career counseling
- They were given Academic and personal counseling.
- Peer tutoring
- Learning by Doing for Slow Learners
- Remedial Coaching for Slow Learners
- Cyber security Issues are also addressed by both the mentors.




## ST. ANN'S COLLEGE FOR WOMEN

### DEPARTMENT OF GENETICS

List of mentees

.No.	Hall Ticket No	Name of the Student
1	120418478018	GURU SOUJANYA
2	120420478001	SOBIA ARSHAD
3	120420478002	JOANN SEBASTIAN
4	120420478003	YASMEEN FATIMA
5	120420478005	M NEHASRI
6	120420478006	NAGARAM SAI NEHANA
7	120420478007	RENUKA
8	120420478008	RAMANOLLA KEERTHANA
9	120420478010	VANSHIKA CHAUHAN
10	120420478011	DEVARAKONDA SHANMUKHA SREEYA
11	120420478012	MUSKAN TOKAS
12	120420478013	JUVERIA ANSARI
13	120420478014	TATIKONDA SAHITHI
14	120420478015	NIDA ZUBAIR
15	120420478016	HAJERA ANAM AMOODI
16	120420478017	AREEJ KHIZER
17	120420478018	ANUSHKA SARKAR
18	120420478019	DASI MARY GRACE
19	120420478020	NANYAM PHEBE MEROLICA
20	120420478021	MAHANKALI SRAVANALAKSHMI
21	120420478022	KAMBHAMPATI BHAVANI
22	120420478023	SHAIK RUQAYYA FIRDOUS
23	120420478024	PYARASANI SAMYUKTHA
24	120420478026	M SRINIDHI
25	120420478027	FAZILATH JEHAN
26	120420478028	SAFA SULTANA
27	120420478029	ASFIYA FATIMA
28	120420478030	FIZA FATIMA

  
HEAD OF THE DEPARTMENT  
Department of Genetics  
St. Ann's College for Women  
Mehdipatnam, Hyderabad-028.T.S



ST. ANN'S COLLEGE FOR  
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DEPARTMENT OF GENETICS

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Mentorship Session Record Sheet

Academic Year – 2022-23

Mentor: N. Sankar

Class/year: III GC2

Mentee: Anushe Sarkar

H.T.No: 1204-2048-018

S.No.	Date / Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	9/1/23	Poor performance in exams	Extra notes videos were shared related to subject

Student's Signature

Mentor's Signature



**ST. ANN'S COLLEGE FOR  
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Mentorship Session Record Sheet

Academic Year – 2022-23

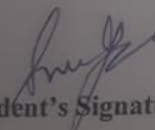
Mentor:


Class/year: GC2 III<sup>rd</sup> Year

Mentee:

H.T.No: Sreeya.

S.No.	Date / Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	8/11/22	Irregular to classes	Advised to take up health properly, exercise.

  
Student's Signature

  
Mentor's Signature



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Mentorship Session Record Sheet

Academic Year - 2022-23

Mentor: N Swaha

Class/year: GCE III Year.

Mentee: Anu Sowjanya

H.T.No: 120418-475-D18

S.No.	Date / Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	20/8/22	Irregularity, in classes	Advised to come regular
2	9/11/23	Not able to concentrate in classes	Asked if any personal problems are there and advised to have a proper schedule studying.

Student's Signature

Mentor's Signature



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Mentorship Session Record Sheet

Academic Year - 2022-23

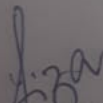
Mentor: N. Surok

Class/year: GC2 III<sup>rd</sup> year  
1204-20-408

Mentee: Fiza Fatima

H.T.No: 030

S.No.	Date / Month	Issues Discussed	Measures Taken/issues Resolved /Remarks
1.	30/11/22	Irregular to classes	Sports and studies are also imp. given advice for proper time manage

  
Student's Signature

  
Mentor's Signature

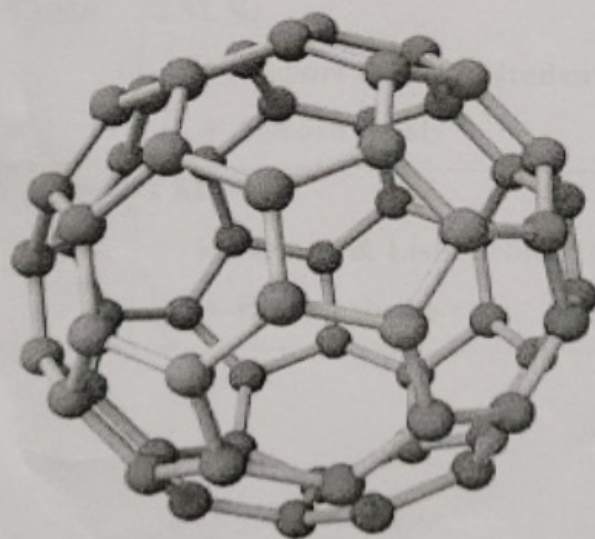
**St. Ann's College for Women, (Autonomous)**

**Mehdipatnam**

**Department of Chemistry**

**26. File: CV. 1**

**Mentorship**



**BOND WITH THE BEST**

# Contents

S.No	Year	Mentor for
1	2022-2023	I M. Sc ➤ Report & List of students ➤ Record sheets
2	2021-2022	I M. Sc ➤ Report & List of students ➤ Record sheets
3	2020-2021	I M. Sc ➤ Report & List of students ➤ Record sheets
4	2019-2020	I M. Sc ➤ Report & List of students ➤ Record sheets
5	2018-2019	I M. Sc ➤ Report & List of students ➤ Record sheets



## Department of Chemistry

### Mentorship report

2022-2023

**Mentor:** Mrs .K. Srilaxmi  
Asst. Professor, Dept. of Chemistry

**Mentees:** I M.Sc (R22)

Every third Saturday, mentor and students meet to discuss the following topics:

- Regularity to college and importance of 75% attendance in G.A & all subjects.
- Motivated irregular mentees to maintain punctuality and regularity.
- Discussion about Curriculum and Academic problems.
- Encourage to take part in extracurricular activities.
- Motivate mentees to write all the tests conducted in college.
- Had a discussion with mentees who have shortage of attendance due to coming late to the college.
- Encouraging them in giving seminars and power point presentations in national and international seminars
- Encouraging them participate in industrial trip
- To improve their performance gradually.

#### List of mentees:

S.No.	H.T.NO	STUDENT NAME
1	1204-22-503-001	NIDA MOHAMMEDI
2	1204-22-503-002	FARHEEN BAIG
3	1204-22-503-003	KHADEEJAH ATHEEQ
4	1204-22-503-004	KAYITHA AKSHARA
5	1204-22-503-005	PALLACHULLA SUSANNA
6	1204-22-503-006	ISRA SAMI KHAN

7	1204-22-503-007	Sheba Saeed
8	1204-22-503-008	AFREEN FATIMA
9	1204-22-503-009	GADUPUDI MOUNIKA
10	1204-22-503-010	SYEDA AMEENA QUADRI
11	1204-22-503-011	NOORA IFTEQAR HUSSAIN
12	1204-22-503-012	ZOHA FATIMA
13	1204-22-503-013	KUMMARI MAMATHA
14	1204-22-503-014	KONDA SRIDHEERA
15	1204-22-503-015	SADIA FATIMA

### REPORT 2022-2023

Students were able to communicate their academic issues and have them resolved. Weak pupils in the subject were found, and extra care was taken by giving tests and reviewing the desired topics. To further their understanding of the subject, students were urged to attend and take part in academic events such conferences, seminars, workshops, and Power Point presentations. Through their Whatsapp groups and in person, students received information about the placements and interviews at R&D laboratories and other settings on a regular basis. To pass competitive tests like the CSIR and TSSET, necessary materials and counseling were offered. Students were urged to mentor lower-class pupils in disadvantaged schools.

  
*Principal*

**St. Ann's College For Women  
(P.G. Centre) (Autonomous)  
Mehdipatnam, Hyderabad-28.**